

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **September 22, 2011**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Pret Tuthill, Sean Embree, Richard Bryant, Heidi Hutchinson,
7 Robert Reed, Tom Goulette, Diane O'Hara

8 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie
9 Thompson; Director of Buildings and Grounds: Doug Ellis; Principals: Aaron Pope,
10 Emily Spear, Mary Morrison
11

12 CALL TO ORDER AND ROLL CALL

13 Chairman, Pret Tuthill called the meeting to order at 6:00pm
14

15 MINUTES OF PREVIOUS MEETING

16 *September 8, 2011:* The minutes were amended to attach the emails that were sent
17 between Board Members and to reflect that in the minutes. The minutes were accepted
18 with the amendment.

19 *September 8, 2011 Hearing:* Accepted as presented.

20 *September 12, 2011:* The minutes were amended to include an explanation of "Appendix
21 B" on page 2, line 31. The minutes were accepted with the amendment.
22

23 OLD BUSINESS

24 *Budget Review 2011-2012:* Mark listed the co-curricular items that were not included,
25 BHS Debate, Granite State Challenge at BHS, Music Director at CES and school store at
26 CES. The full-time instructional assistant has been split among the three schools. A 5
27 hour position at BES, a 5 hour position at BMS and a 3.5 hour position at CES, without
28 benefits. Debbie informed the Board that adding the co-curricular back into the budget,
29 with all of the benefits, will be a little over \$60,000.00. The Board reminded
30 Administration that the motion for adding co-curricular back into the budget was not to
31 exceed \$57,548.00.
32

33 The Board was asked if they would like to hear from Administration to discuss what
34 other positions they would like to have filled. Pret said they will schedule it for the
35 October 27th meeting and add it to "On the Horizon". Diane informed the Board that the
36 first Finance Committee meeting will be October 12th, to start working on the 2012-2013
37 budget.
38

39 *Private School Report:* Mark stated that the report was included in the packet. The
40 private school enrollment has dropped significantly.
41

42 *On the Horizon:* The Canterbury Town Officials have been invited to the October 13th
43 meeting. Mark has heard back from a few of them, he will give them another call to
44 confirm.
45

1 *Key Work of School Boards:* Tom Goulette distributed 2 handouts regarding effective
2 school boards. Tom thinks that 3 or 4 evenings of discussion would be enough time for
3 the Board to develop their own functions for an effective School Board. Tom suggested
4 that the Board members read chapters 1-5 of “The Key Work of School Boards” before
5 the October 27th meeting.

6
7 *Nature’s Classroom – BMS:* Mr. Pope explained to the Board that the middle school has
8 been given a substantial discount from Nature’s Classroom in Freedom NH, if we can
9 send our fifth grade students on October 31. They were originally planning to go in the
10 spring, but this offer is too good to pass up. The field trip request was included in the
11 Board packet.

12
13 ***A motion was made by Bob Reed, and seconded by Richy Bryant, to approve the BMS***
14 ***5th grade overnight field trip to Nature’s Classroom in Freedom, NH on October 31.***
15 ***The motion passed unanimously.***

16
17 *Energy Efficiency Grant:* Doug informed the Board, due to the lack of follow through by
18 the hired consultant, the district may lose the grant. The good news is that there is a
19 strong possibility that we may receive an extension. We will need to have a new RFP
20 because the scope of the project will be changed due to cost and time. Doug will be
21 working with Mike Pais from the office of Energy and Planning.

22
23 **NEW BUSINESS:**

24 *Emergency Superintendent Succession:* Mark distributed a memo to the Board stating the
25 primary and secondary administrators who hold a valid NH Superintendent Certification.
26 They are listed in case of the absence of our Superintendent.

27
28 *Strategic Plan Update:* Mark reported that he went to each of the school’s PTO and
29 Faculty Meetings to give current listings of those who have stepped up to participate in
30 the Strategic Plan Update. He said he has a strong core of veterans to help move this
31 process forward. The update of the strategic plan schedule was included in the packet. It
32 was decided to have a common write-up for all of the schools to send home through their
33 email database. There should be as much soliciting of this as possible, the more people
34 involved in this process the better. Sean Embree will be the School Board liaison in this
35 process.

36
37 *State of NH Department of Education:* Mark received a letter from the Department of
38 Education stating that Shaker Regional School District meets the requirements and
39 purposes of the IDEA (Individuals with Disabilities Education Act) based on the state’s
40 established criteria. There are four categories of determination and we met all of them.
41 Shaker Regional School District is perfect in this area for 2009-2010.

42
43 *School Board Meeting Schedule Calendar:* Jacqui McGettigan put together a calendar of
44 all of the upcoming committee meetings that have been schedule. This is included in the
45 Board packet for review. Jacqui asked for the Board to contact her with any changes or
46 additions.

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Other: Richy informed the Board that Randy Wormald was written about in a book “One on One with America’s Most Inspiring Teachers” by Mike Roberts. Randy was included as one of the most inspiring teachers. Congratulations.

Senior Citizen Luncheons: Mark informed the Board that the dates and times have been set for the luncheons at the 3 schools. There was an information sheet in the packet.

ADJOURNMENT

At 6:45pm, Pret Tuthill adjourned the meeting, accompanied by a motion from Sean Embree, and seconded by Heidi Hutchnson, and by unanimous role call vote to enter into non-public session, in accordance with RSA 91-3:II(b)(c).

Respectfully Submitted,

Stacy S. Kruger
School District Clerk