

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **October 13, 2011**
4

5 IN ATTENDANCE

6 ***School Board:*** Chairman: Pret Tuthill, Sean Embree, Richard Bryant, Heidi Hutchinson,
7 Robert Reed, Diane O’Hara, Tom Goulette (6:15pm) Student Representative: Andrew
8 Bragg

9 ***Administration:*** Acting Superintendent: Emily Spear; Business Administrator: Debbie
10 Thompson; Director of Technology: Jon White; Acting Director of Student Services:
11 Kathy McGee; Principals: Aaron Pope, Mary Morrison, Russ Holden

12 ***Guests:*** Alice Veenstra
13

14 CALL TO ORDER AND ROLL CALL

15 Chairman, Pret Tuthill called the meeting to order at 6:02pm
16

17 MINUTES OF PREVIOUS MEETING

18 *September 22, 2011:* Page 1, line 29, wording added “The Board reminded
19 Administration that the co-curricular was not to exceed \$57,548.00” Also, line 33 stated
20 that the chairman was going to add - Administration Position Requests to “On the
21 Horizon”, which still needs to be done. The minutes passed with the corrections.
22

23 *October 6, 2011:* Minutes were accepted as presented.
24

25 PUBLIC PARTICIPATION

26 Jill Lavallee asked Aaron the status of the G&T position at BMS. He said that they are
27 still interviewing for this 3 day a week position. They hope to make a decision soon.
28

29 FINANCIAL REPORT

30 *Monthly Financial Report:* The report was included in the packet. Debbie informed the
31 Board that the adjustments for salaries and benefits have been completed. On page 14,
32 the top 3 lines, has the money that is unallocated. As adjustments are made the funds will
33 continue to be placed here. Pret asked if the O.T. salary, included in the budget, was for
34 the current position or for a contracted position. Debbie explained that it was for the
35 current position.
36

37 *Budget Transfers:* The transfers were included in the Board packet.
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39 ***A motion was made by Diane O’Hara, and seconded by Sean Embree, to approve the***
40 ***transfers requested by Administration. The motion passed uananimously.***
41

42 REPORTS

43 *Student Representative Reports:*

44 *Andrew Bragg, BMS:* Andrew distributed his report. He recapped the items included in
45 the report.
46

1 *Steven Farkas, BHS:* not present

2

3 *Administration:* Emily Spear from BES, stated that the soccer players had a great season.
4 The high school students came down to work with them. BES will be receiving the NH
5 Partners in Education Blue Ribbon this month. It is their 26th consecutive year for
6 receiving this award.

7

8 Mary Morrison from CES, stated that they had their first Safe Routes to Schools meeting
9 this week. They talked about what they have accomplished so far. They hope to have a
10 bike safety day again and they are taking a look at the routes that the kids use to get to
11 school and determine their safety and how they could make improvements.

12

13 Aaron Pope from BMS, shared the status of the Nature's Classroom field trip. The fifth
14 grade has had an outstanding response to this trip. They currently have 80-85%
15 participation. They will be going on October 31.

16

17 Russ Holden from BHS, stated that they have finished NECAP testing. The boys' soccer
18 team did a little community work by helping an elderly couple remove a large section of
19 docking from the lake for the winter. It was a lot of work.

20

21 *School Board Members:* All of the Board members would like to be included each of the
22 school's email database.

23

24 *Student Enrollment Report as of October 3, 2011:* The report was included in the packet
25 for information.

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27 *Student Enrollment Report by Town as of October 3, 2011:* This report was included in
28 the packet for information. There were a few questions regarding the class sizes. Debbie
29 asked the Board if they would like to have a demographic study done. Diane O'Hara
30 suggested staying with the current deferment. The Board members agreed.

31

32 OLD BUSINESS

33 *"On the Horizon":* Pret added the Administration position requests to the October 27th
34 meeting. NHSBA Resolutions will be added to the October 27th meeting.

35

36 *Budget Development:* Diane O'Hara stated that there was a conflict with negotiations, so
37 the first Finance Committee meeting will be on Wednesday, October 19th.

38

39 *2011-2012 Budget Review:* Debbie stated that there is \$487,000.00 unencumbered in the
40 budget. Pret said that there were a lot of considerations and cuts and now there is a large
41 surplus in the budget. He asked if there is a process that can be put in place to avoid this
42 from happening in the future. Debbie said that it is hard to figure the exact dollar amount
43 until the positions have been filled and the retirement rate is determined. This year it did
44 not come in as high as anticipated. Diane asked if the middle school G&T position has
45 been figured into the \$487,000.00 unencumbered. Debbie said that the figure is included
46 at what the previous person was paid. If the new hire is at a higher rate of pay, due to

1 their education, it will come out of the unencumbered. Diane requested a list of positions
2 that have and will be filled and the dollar amount that will be subtracted from the
3 \$487,000.00. Pret said that they need to look at adding the positions back in, that were
4 cut. The voters passed the budget with all of the positions intact.

5
6 *Internal Policy GBAA – “Sexual and Other Harassment – Employees”, as amended:*
7 *Internal Policy JBAA – “Sexual and Other Harassment – Students”, as amended:* Heidi
8 stated that both policy GBAA and JBAA generated a lot of discussion and review. The
9 NHSBA review these policies and congratulated the committee on two very well written
10 policies. The committee went back and forth quite a bit while developing these policies.
11 Both GBAA & JBAA have a clean copy included in the packet without any strike outs or
12 bold lettering. These are the copies up for adoption. There was some discussion
13 regarding bullying and harassment. Tom suggested that both policies under 1.6 should
14 include, “the Superintendent shall publish rules and procedures related to this policy”.

15
16 ***A motion was made by Heidi Hutchinson, and seconded by Richy Bryant, to put both***
17 ***policies GBAA – “Sexual and Other Harassment – Employees” and JBAA – “Sexual***
18 ***and Other Harassment – Students” on the floor for adoption. The policies will be***
19 ***adopted with the addition of stating “the Superintendent shall publish rules and***
20 ***procedures related to this policy” and a grammar correction on JBAA line 37. The***
21 ***motion passed unanimously.***

22
23 NEW BUSINESS

24 *Meeting with the Canterbury Town Officials:* Alice Veenstra was present, to represent the
25 Canterbury Planning Board. Alice was asked what the plans are for the huge clearing
26 that was done on Shaker Rd. She said that it is privately owned by a farmer and he has
27 cleared it for more pasture. Currently, the Planning Board is working on water ordinance
28 and protection of well heads in the town. Pret said that by 2015 all oil tank piping must
29 be upgraded to a dual pipe system.

30
31 Alice was asked if there were many building permits issued. She said that currently there
32 are not many at all. Things are pretty quiet right now. The Sod Farm, owned by
33 Canterbury, is for sale or lease, which will contain an agriculture easement.

34
35 Pret recapped the School District’s financial status with the state cuts in funding,
36 especially in the retirement contributions and catastrophic aide.

37
38 *Annual Technology Report – Jonathan White:* The report was distributed to the Board.
39 Jon stated that even though it has been a tough year, there are still some good projects
40 getting done.

41
42 The Google Apps is working well so far. He and Jim Bureau have been doing training at
43 each of the schools. Emily shared that they are about half way through their trainings and
44 that they have done a great job. Mary added that they have too, and it has been very
45 beneficial.

1 The Nutrikids Server was updated. A new Firewall and Internet Filtering system was put
2 in at BHS. There were some additional Smart Boards and Ipads purchased with Title I
3 and Special Education grants. There was some conversation about maintaining this
4 equipment once it is purchased. Jon said that he is always thinking about the replacement
5 or maintenance on the equipment. The Smart Boards that are about 10 years old are still
6 working well and he hopes that the Ipads, with the different Apps., will last quite awhile
7 too.

8
9 Jon informed the Board that the major technology purchase is the SAN storage servers.
10 They are replacing the existing servers in the Belmont schools. An engineer from the
11 vendor, Focus Technology Solutions, will be on site Thursday, 11/3 and Tuesday, 11/8 to
12 configure and install this equipment. Also, the Technology Department has been invited
13 by the Belmont Selectmen to attend the meeting going over the new cable franchise
14 agreement with Metrocast Cablevision. Jon said that the next few Technology meetings
15 will be discussing the current computer operating systems and what the different options
16 are.

17
18 *NHSBA Resolutions:* Pret explained what the Resolutions are and that they are working
19 very hard to get these resolutions adopted. Tom said that it is a great experience to attend
20 the convention and to hear both sides, those districts that are for or against the different
21 Resolutions. The Board was informed that they need to vote on the Resolutions by
22 November 1st. The Board decided they would like time to review before the vote. Pret
23 and Heidi would both like to attend the convention.

24
25 *Other:* Heidi asked for an update on the Energy Efficiency Grant. Pret said that there is a
26 69 page RFP that he has started to read. Doug is going to meet next week and hopes to
27 finish up the RFP.

28
29 ADJOURNMENT

30 *At 7:15pm, Pret Tuthill adjourned the meeting, accompanied by a motion from Heidi*
31 *Hutchinson, and seconded by Diane O’Hara, and by unanimous roll call vote to enter*
32 *into non-public session, in accordance with RSA 91-3:II(a)(b).*

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34 Respectfully Submitted,

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37 Stacy S. Kruger
38 School District Clerk
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1 **Shaker Regional School District**
2 **Meeting Minutes**
3 **October 13, 2011**
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5 **IN ATTENDANCE**

6 Board: Pret Tuthill, Chair; Diane O'Hara, Tom Goulette, Richy Bryant, Heidi
7 Hutchinson, Sean Embree, Bob Reed
8 Administration: Emily Spear, Acting Superintendent; Debbie Thompson, Business
9 Administration, Principals: Mary Morrison
10

11 **CALL TO ORDER**

12 Pret called the meeting to order at 7:55 pm.
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14 **PREVIOUS MINUTES**

15 *A motion was made by Sean Embree, and seconded by Heidi Hutchinson, to seal the*
16 *non-public minutes of October 6, 2011. The motion passed.*
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18 There being no further business the meeting was adjourned at 7:58 pm.
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20 Respectfully submitted,
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24 Debbie D. Thompson
25 Clerk pro temp
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