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**Shaker Regional School District
Public Meeting Minutes
November 17, 2011**

13 **IN ATTENDANCE**

14 **Board:** Pret Tuthill, Chair; Richy Bryant, Tom Goulette, Sean Embree, Heidi Hutchinson, Robert Reed

15 **Excused:** Diane O'Hara

16 **Administration:** Tom Haley, Interim Superintendent of Schools; Linda Murphy, Personnel Manager;
17 Emily Spear, BES Principal

18 **Other:** Michael Guglielmo, Harrison Haas

19
20
21 **CALL TO ORDER**

22 The meeting was called to order at 5:31.

23
24 **MEETING RECESSED**

25 At 5:33 a motion to recess the public meeting and enter non-public session under RSA 91:A-3II(c) to
26 protect student and parent confidentiality was made by Richy Bryant, seconded by Tom Goulette. On a
27 roll call vote, all voted in favor.

28
29 **CALL TO ORDER**

30 The public meeting was re-opened at 6:00 pm.

31
32 **IN ATTENDANCE**

33 **School Board:** Chairman: Pret Tuthill, Sean Embree, Richard Bryant, Heidi Hutchinson, Robert Reed,
34 Tom Goulette

35 **Excused:** Diane O'Hara

36 **Administration:** Acting Superintendent: Tom Haley; Business Administrator: Debbie Thompson;
37 Director of Buildings and Grounds: Doug Ellis; Acting Director of Student Services: Kathy McGee;
38 Director of Technology: Jon White

39
40 **MINUTES OF PREVIOUS MEETING**

41 *November 10, 2011 meeting minutes:* The minutes were distributed to the Board. Page 2, line 4 there
42 was one correction. The minutes were approved with one correction.

43
44 **OLD BUSINESS**

45 *On the Horizon:* The calendar is full for December. The State of Special Education will be on the
46 January agenda, rather than December. The review of advisory committee applicants will be added to
47 the December 15th agenda. The Superintendent Search should be added to all agendas through the
48 second March meeting. There is a dedicated work session for the budget on December 15th. The Board
49 will vote on the budget for the Public Hearings on January 26th. Heidi asked to have the New School
Board Member Orientation added to the agendas. Pret and Tom Haley will look into adding that onto
the February agenda.

50 *Superintendent Search:*

51 *Revised Timeline:* The timeline was included in the packet. Tom Haley stated that the District newsletter
52 is scheduled to go out to the public on December 5th. He asked the Board if they would like to extend
53 the deadline for the letters of interest for the Search Advisory Committee, so that the front page of the
54 newsletter could be dedicated to soliciting applicants. The extension would be until December 10th.

1 The Board agreed to include the information in the newsletter. The selections for the committee would
2 be done by December 16th.
3

4 Bob Reed asked the Board if they would consider changing the makeup of the advisory committee. He
5 would like more emphasis to be on the teachers and the principals. He would like to have the principal
6 of each school and then have each of them choose the teachers that they would like on the committee.
7 Tom Goulette stated that the Board should choose the Advisory Committee Members, because they are
8 the Board's Advisory Committee. Heidi also stated that the parents chosen should equally represent
9 both Belmont and Canterbury. There was some discussion about the parents and community members
10 to be chosen for the committee.
11

12 The final configuration for the Superintendent Search Advisory Committee will consist of 4 building
13 principals, 4 teachers, 6 community members (including 4 parents and 2 business people) and 2 SAU
14 staff members. There will not be an ex-officio Board member on the committee.
15

16 *Letter of Interest Guidelines:* The guidelines for the Superintendent Search Advisory committee were
17 included in the packet. The Board is looking for letters of interest from community members and
18 business people, parents, district teachers and administrators and SAU 80 staff that would be interested
19 in serving on this committee.
20

21 Heidi asked if there was going to be a template for the Advisory applicants. Pret said there will be a
22 template and it will be available on the district website and each of the schools will have them available.
23 Heidi also asked if the Advisory Committee members were going to be required to sign a confidentiality
24 form. It was agreed that the members will sign this form and Tom Haley will draft a letter for them.
25

26 The Board worked on the wording for the solicitation of the Advisory Committee applicants. It was
27 suggested to include wording for interested town officials to apply to be on the committee as well.
28

29 *Advertisement:* The advertisement for Superintendent was included in the packet for the Board to
30 review. This will be posted tomorrow.
31

32 *Application:* The Board would like to have at least 6 to 8 Superintendent candidates for initial
33 interviews. The NH School Board Association will review the applications and send the completed,
34 qualified applicants to the Board. The School Board Search Committee can review all of the applicants
35 if they want to, but it is not required. The Board Search Committee will choose the final 6 or 8 and then
36 they will go to the Advisory Committee. These advisory committee meetings will be held in the Lakes
37 Region, Canterbury or Concord.
38

39 Pret and Tom Haley will meet to decide on the 2 nights for the public sessions to meet with the
40 Superintendent applicants.
41

42 The Board members to serve on the Superintendent Board Search Committee are Pret, Bob, Sean and
43 Heidi will be an alternate.
44

45 *Key Works of School Boards:* Pret asked the Board to have this on the agenda at a later date.
46

47 *Other: NetBook Bid Reopening:* Jon White distributed a memo to the Board. The acceptance of a bid
48 for new netbooks from Global Gov Ed Solutions Inc. has fallen through. The Lenovo netbook model

1 that was offered to us is no longer available. At this time the IT Department is researching different
2 netbooks that will meet the needs of the schools.

3
4 **NEW BUSINESS**

5 *Other:* Bob Reed stated that he had 2 people ask him if the Board members received new Netbooks.
6 There was some discussion and it was decided that there were new Netbooks purchased for school use
7 and they are on loan to the Finance Committee members.

8
9 *At 7:00pm, Pret Tuthill reconvened the non-public meeting.*

10
11 **CALL TO ORDER**

12 The Public Session was re-opened at 8:40 p.m.

13
14 **IN ATTENDANCE**

15 ***Board:*** Pret Tuthill, Chair; Richy Bryant, Tom Goulette, Sean Embree, Heidi Hutchinson, Robert Reed

16 ***Excused:*** Diane O’Hara

17 ***Administration:*** Tom Haley, Interim Superintendent of Schools; Linda Murphy, Personnel Manager;

18
19 **NEW BUSINESS**

20 *Other-Negotiated Agreement:* Board Negotiators Tom Goulette and Pret Tuthill outlined the specifics
21 of a tentative agreement recently reached with the SREA. A motion was made by Tom Goulette,
22 seconded by Heidi Hutchinson, to approve the agreement for submission to voters, pending ratification
23 by the Association. All voted in favor.

24
25 **ADJOURNMENT**

26 The meeting was adjourned at 8:54 p.m.

27
28 Respectfully Submitted,

29
30
31 Stacy S. Kruger
32 School Board Clerk

33
34
35
36 Tom Haley
37 Clerk Pro Temp