

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **May 12, 2011**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Pret Tuthill, Diane O’Hara, Sean Embree, Richard Bryant,
7 Robert Reed, Heidi Hutchinson; BMS Student Representative: Andrew Bragg

8 **Regrets:** Tom Goulette

9 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie
10 Thompson; Director of Student Services: Tonyel Mitchell-Berry; Director of Curriculum
11 & Assessment: Shannon Bartlett; Principals: Russ Holden, Aaron Pope, Emily Spear,
12 Mary Morrison; Assistant Principal: Allison Roberts; Doug Ellis.

13
14 CALL TO ORDER AND ROLL CALL

15 Chairman, Pret Tuthill called the meeting to order at 6:00pm
16

17 MINUTES OF PREVIOUS MEETING

18 *April 21, 2011:* Minutes accepted as presented.

19 *May 5, 2011:* A spelling correction was made to line 24. Minutes accepted with the
20 correction.

21
22 FINANCIAL REPORT

23 *Monthly Financial Report:* Debbie stated that the report was included in the Board
24 packet.

25 *Budget Transfers:* There was one transfer requested, that was not included in the packet.
26

27 ***A motion was made by Heidi Hutchinson, and seconded by Bob Reed, to transfer***
28 ***\$830.00 from Supplies to Printed Material (line 1100 610 to 1100 641). The motion***
29 ***passed unanimously.***

30
31 *End of Year Forecast on 2010-2011*

32 *Unencumbered/Unexpended Funds (will be hand carried):* The Board requested Debbie
33 Thompson type a document showing the 2010-2011 Year End Projection.
34

35 “Following the Public Hearing on the Special Education Expendable Trust Withdrawal
36 the Board voted to transfer up to \$203,000 to cover excess costs in the Special Education
37 Tuition and Transportation.
38

39 The analysis of the budget indicates Special Education Tuition will be over-expended
40 \$120,000, and Transportation will be over-expended \$27,000. This means the total of
41 \$147,000 can be transferred from the Special Ed. Expendable Trust Fund.
42

43 With no money from the Special Ed. Expendable Trust Fund transferred the Year-end
44 Projection is \$145,000. Taking only \$90,000 from the Expendable Trust will create an
45 estimated balance of \$235,000. This will provide sufficient funds to fund the transfers to
46 trust funds voted at the Annual District Meeting.

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2 The balance of \$113,000 will be left in the Special Ed. Expendable Trust Fund. This will
3 be sufficient to cover the estimated short fall of \$77,000 in the 2011-2012 budget.”
4

5 Diane O’Hara asked why there was less money needed, than projected, for Special Ed.
6 Debbie stated that some of the placement projections did not materialize.
7

8 The Board agreed to take the \$90,000.00 from the Expendable Trust Fund. There was no
9 action necessary.
10

11 REPORTS

12 *Student Representative Reports: Andrew Bragg from BMS:* He distributed his report to
13 the Board and highlighted a few of the items included.
14

15 *Steven Farkas from BHS:* He was unable to attend the meeting.
16

17 *Administration:* Emily Spear from BES, stated that the Senior Citizens will be coming to
18 lunch on May 18th. Emily extended an invitation to the Board.
19

20 Mary Morrison from CES, stated that the 5th grade had a great time at Nature’s
21 Classroom. She thanked the Board for continuing to support this field trip.
22

23 Aaron Pope from BMS, shared that on June 1 there will be an Internet Safety Assembly.
24 A Plymouth State University police officer is coming to present this. Also, the 7th grade
25 is participating in Project Citizen this year. This is a public policy making competition
26 and they will be working on fixing education in the local community. The Board would
27 like to have them come and do their presentation for them.
28

29 Russ Holden from BHS, stated that the seniors did a community service day, cleaning up
30 behind the town library down at the Tioga River. The day went very well. Laura
31 Lavallee headed up the “Team Jacqui” walk and they raised over \$2700.00 to give to the
32 Payson Center in Concord. They will be putting a bench in front of the center in Jacqui’s
33 name.
34

35 *Superintendent of Schools:*

36 *Monthly Report:* Mark Blount’s report was included in the Board packet. He also stated
37 that he recently spoke with Dean Michener on the Legislative Update. There wasn’t
38 much new to report. Mark distributed a Weekly Update to the Board asking if they
39 thought it would be worthwhile to email this information out to the district staff. Pret
40 thought that it would be a good idea to get the major information out to everyone, making
41 it short and concise for everyone to be informed.
42

43 *School Board Members:* Sean attended the 4th grade Spelling Bee at BES and thoroughly
44 enjoyed it. The students did very well spelling difficult words.
45 Bob shared that he had gone to Nature’s Classroom while our Canterbury 5th graders
46 were there. He said it was such a great program and that it would be wonderful to get the

1 BMS 5th graders to attend as well. Heidi said she was able to go too and the science was
2 just amazing. The students were all very busy from 8am – 9pm with activities. The
3 whole thing is very well done.

4
5 Pret mentioned that he had read in the paper that the Huot Tech Center’s first choice, at
6 the old Avvid Engineering building, for a new location has been rejected because it is
7 too expensive.

8
9 OLD BUSINESS

10 “*On the Horizon*”: The employee handbook will be ready for approval on the June 9th
11 meeting. The Strategic Plan update will be added to the June 23rd meeting.

12
13 *Reaffirm Board Vision Statement*: Pret requested that the Board make any comments,
14 suggestions or changes that they feel necessary on the vision statement. Heidi suggested
15 adding the Winnisquam AG Program into the statement. Also, the section KNOW
16 STAFF should have teaching staff added after building administrators.

17
18 ***Diane O’Hara made a motion, seconded by Heidi Hutchinson, to reaffirm the Shaker
19 Regional School Board Vision Statement, with the suggested additions, on May 12,
20 2011. The motion passed unanimously.***

21
22 *Internal Policy BDE – Board Committees – As Amended*: Heidi stated that the changes to
23 the policy are in bold or have a strike through them. This was presented to the Board a
24 few months ago. The final changes are being presented.

25
26 ***A motion was made by Heidi Hutchinson, and seconded by Sean Embree, to accept the
27 policy BDE “Board Committees”, as presented to the Board on May 12, 2011. The
28 motion passed unanimously.***

29
30 *Other*: Mark stated that the 180 school days is required by the state through grade 11.
31 Students in 12th grade are required to have 175 school days. The students can attend
32 more than 180 days, but not less than that.

33
34 NEW BUSINESS

35 *Buildings and Grounds*: The Buildings and Grounds report was included in the Board
36 packet. Doug reported that Ron Mitchell is doing a great job on the fields. Yesterday
37 they painted lines on the upper field for a Lacrosse game. He also added that last year’s
38 summer cleaning crew and custodians did a great job getting the buildings ready.

39
40 Heidi asked Doug if the floors are going to be done in the bathrooms at BMS. Doug
41 stated that they are going to be done on the first day of summer, 6/22. He also said that
42 the sink hole at the SAU parking lot will be fixed in June too. Doug has been using the
43 software “School Dude” to show the energy usage, which has been a great tool.

44
45 *French Exchange Trip – Edie Takantjas*: The trip to France, this year, was done as a
46 non-school related trip. Mrs. Takantjas is asking for the school board to approve a trip to

1 France for the 2011-2012 school year. They would like to have the French students come
2 to Belmont in the fall for two weeks and stay with host families. Then they would like to
3 have our students travel there in the spring to complete the exchange. She explained
4 some of the activities that the students do when they are abroad and when we have the
5 exchange students here. Mrs. Takantjas is looking to have this trip approved as soon as
6 possible so that the students can start fund raising right away. It will cost about
7 \$2,000.00 a student to travel abroad. There was some discussion about the back ground
8 checks of the host families. Policy IJOA field trip policy was looked at for planning this
9 trip. It does say that the Board needs to give permission for the trip to begin the
10 preliminary planning. There was some discussion about the chaperones. At this point,
11 Mrs. Takantjas stated that she would like approval to make plans for the setting up of
12 hosting French students in October.

13
14 ***A motion was made by Diane O’Hara, and seconded by Richy Bryant, to approve the***
15 ***preliminary planning of the international trip and hosting students in Belmont from***
16 ***France. The motion passed unanimously.***

17
18 ***FBLA Presentation – Ben Hill and students:*** Olivia Doucette and Andrea Tuthill
19 presented information regarding the FBLA – “Future Business Leaders of America”.
20 This is their third year as a chapter. There are 30 members. They have five major areas
21 that they work in, professional development, community service, fundraising, public
22 relations and social activities. Heidi Hutchinson said that she was a member of FBLA and
23 asked if they get together with other chapters. Olivia stated that they have been in
24 contact with other chapters and have tried to meet but their schedules haven’t worked out
25 yet. Diane asked if they do anything to build relationships with businesses. They have
26 contacted businesses and they have come to talk with the group.

27
28 ***NHSBA Resolutions:*** Mark will check into the dates and times of upcoming conventions.
29 Pret requested for the Board to go through the proposed resolutions. Pret is the NH
30 School Boards Association delegate this year.

31
32 ***Monthly Enrollment Report:*** Mark went through the numbers on the enrollment report.
33 Last month the report had 1,458 students which has dropped this month to 1,451 students.

34
35 ***Other:*** There are various news articles included in the Board packet. Also, included in
36 the packet are the 2011-2012 School Board Committee Assignments.

37
38 ***Fuel Oil:*** Debbie informed the Board that consortiums are starting to develop bids.
39 When the bids are returned we have 24 hours to respond to get the quoted price. Debbie
40 needs to have the Board’s approval to purchase oil at the price that is quoted to her within
41 24 hours of the quote. The Board agreed to have one person from the Board give
42 approval on behalf of the whole Board.

43
44 ***A motion was made by Bob Reed, and seconded by Richy Bryant, to authorize Pret***
45 ***Tuthill to accept the bid, on behalf of the Board, for the 2011-2012 fuel price. The***
46 ***motion passed unanimously.***

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Summer Feeding Program: Debbie informed the Board that the NH Food Bank had contacted the District in regards to serving breakfast and lunch during the summer. Currently, we do not have this program in our county and we do qualify. They would like to have lunch and/or breakfast served at BES and BMS. This will be a daily program for the summer. All students up to the age of 18 can eat at the school. The program will go through August 5. Debbie will be meeting with the Food Services Department to firm up the plans.

ADJOURNMENT

At 7:20pm, Pret Tuthill adjourned the meeting, accompanied by a motion by Sean Embree, and seconded by Diane O’Hara, and by unanimous roll call vote to enter into non-public session, in accordance with RSA 91-3:II(a)(b)(c).

Respectfully Submitted,

Stacy S. Kruger
School District Clerk