

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **August 25, 2011**
4

5 IN ATTENDANCE

6 ***School Board:*** Chairman: Pret Tuthill, Sean Embree, Richard Bryant, Heidi Hutchinson,
7 Robert Reed, Tom Goulette, Diane O'Hara; Director of Student Services: Tonyel
8 Mitchell-Berry

9 ***Administration:*** Business Administrator: Debbie Thompson; Principals: Russ Holden

10 ***Excused:*** Superintendent: Mark Blount
11

12 CALL TO ORDER AND ROLL CALL

13 Chairman, Pret Tuthill called the meeting to order at 6:03pm
14

15 MINUTES OF PREVIOUS MEETING

16 *August 11, 2011 Public Hearing Minutes:* Line 17 should have a spelling correction, as
17 well as line 20. The minutes were approved with those corrections.

18 *August 11, 2011 School Board Meeting Minutes:* Line 28 on page 4 should have the
19 addition of – Mark notified the Board that the SAU office received a petitioned Warrant
20 Article for SB2. The minutes were approved with that addition.

21 *August 15, 2011 Meeting Minutes:* The minutes were approved as presented.
22

23 OLD BUSINESS

24 *Vote to authorize withdrawal of funds from Technology Expendable Trust Fund:*
25

26 ***Sean Embree made a motion, seconded by Diane O'Hara to authorize the withdrawal***
27 ***of funds from the Technology Expendable Trust Fund, in the amount of \$40,000.00.***
28 ***The motion passed unanimously.***
29

30 *On the Horizon:* Pret stated that Jeanne Beaudin, Belmont's Town Administrator, had
31 wanted to ask the Board if there is anything specific that they would like to discuss at the
32 next School Board Meeting. Tom Goulette said he would like to know the economic
33 development activities over the past year. This is usually something that is discussed
34 when the town and school board get together.
35

36 *Board Orientation Discussion:* Mark is in the process of polling other schools to see what
37 they have for new school board member orientation. Heidi stated that she would like our
38 Board orientation to include an overview of the budget process and anything that would
39 help to see how the Board functions as a whole. Also, an explanation of how the
40 committee process works. Tom stated that he would like to see what our attorney has
41 prepared for school orientation. Bob stated that, as he is a new Board member, it would
42 be nice for the orientation to include examples of what is considered a non-public agenda
43 item or a public agenda item. For a lot of the experienced Board members this is second
44 nature to them. Diane shared that she was lucky to have had a previous Board member
45 spend a lot of time explaining procedures to her when she was a new member. She said it
46 would be interesting to see what other School Board's do to inform their new members.

1 It seems that a lot of the Board process is learned while on the job. One learns from their
2 mistakes as they go along. It would help to have the orientation include a little of all the
3 different facets. Pret suggested adding this to the September work session agenda.

4
5 *Policy IMGGA – Service Animals, Second Reading:*
6 ***Heidi Hutchinson made a motion, seconded by Richy Bryant, to accept policy IMGGA –***
7 ***Service Animals, as presented to the Board on August 25, 2011. The motion passed***
8 ***unanimously.***

9
10 *2010-2011 Budget Summary:* There were 2 items included in the packet, a summary of
11 where the 2011-2012 budget ended up and Debbie included the Unexpended funds.
12 Debbie also said that the salaries and benefits were unexpended because the district used
13 ARRA funds. Pret stated that it was unfortunate that the media did not attend this
14 meeting. Debbie stated that she would write something up for Pret to read and then
15 submit to the media. Administration put together a report tracking where we were at the
16 Annual District Meeting and where we are now in the budget. The Finance Committee
17 met on Monday to review the report. Debbie went through some of the changes in the
18 budget. There are some excess funds, \$127,800.00, and Pret asked the Board what they
19 wanted to use them for. Diane said that when the Finance Committee met they decided
20 to hold onto those funds at this time incase there are some unanticipated expenses. Tom
21 requested that this format of the budget be posted to the district website.

22
23 Diane stated that the Finance Committee has included a schedule of the budget process
24 and dates. There is a motion needed to set the Annual District Meeting for 2012, so that
25 the budget schedule can be locked in.

26
27 ***A motion was made by Diane O’Hara, and seconded by Heidi Hutchinson, to set the***
28 ***Annual District meeting date for Friday, March 9, 2012. The motion passed***
29 ***unanimously.***

30
31 *FY 2013 Budget Parameters Discussion:* Pret asked the Board if they feel they would like
32 to determine a number for the budget. Diane said that the Finance Committee would like
33 to begin the process by needs rather than set a dollar amount and try to stick to it. There
34 are some large dollar items that have been put aside for several years. Pret said he is
35 concerned that we may be going backwards with what we are offering to our students
36 when cutting the budget. They are looking for valid requests from administration and the
37 Board will really listen to these needs. Diane said that this is the third year that the
38 district has been very conservative when making the budget and this year there were
39 some deep cuts made.

40
41 NEW BUSINESS

42 *Girls Varsity Soccer Trip to Sum Baker Lodge:* The request for this trip and a letter to the
43 parents explaining the trip were included in the Board packet. Russ stated that he has
44 total faith in Coach Dutton keeping the girls safe and making the best decisions on the
45 trip regarding the weather.

1 ***A motion was made by Richy Bryant, and seconded by Bob Reed, to approve the Girls***
2 ***Varsity Soccer overnight trip to Slim Baker Lodge in Bristol NH, not contingent upon***
3 ***the date of the trip. The motion passed unanimously.***
4

5 *Other:* Russ stated that there has been a request for admission to BHS for a foreign
6 exchange student. He does not recommend approving this request, due to the agency
7 application not being submitted by the July 31st deadline. Also, this student would be
8 joining the junior class, which is already a very large class.
9

10 ***A motion was made by Tom Goulette, and seconded by Sean Embree, to revoke the***
11 ***application for a foreign exchange student at BHS. The motion passed unanimously.***
12

13 *Enrollment Report:* The report was distributed to the Board including the numbers from
14 the first day of school. The numbers are down in the district. Tom shared that the young
15 families are moving south for better job markets and the cost of housing is less. The
16 Board asked Debbie when the next demographic report was scheduled for, it had been cut
17 from this year's budget, so not for another 2 years.
18

19 *Public:* Stephanie Galambos from Canterbury asked the Board to clarify the funding of
20 co-curricular activities in this year's budget. Pret explained that the stipends for all co-
21 curricular activities were cut from the budget. All clubs can still exist but on a volunteer
22 basis only. There has been a grievance filed by the union regarding this matter and the
23 hearing is on September 8th.
24

25 Trisha York from Canterbury asked why the athletics did not get cut from the budget and
26 co-curricular activities were. Pret said that there were several parents present at the
27 public hearings voicing their opinions about cutting some of the athletics. Diane said that
28 there were some cuts made from the athletic programs, with fewer games being
29 scheduled.
30

31 *Personnel information for the Board:* Tonyel apprised the Board of an upcoming
32 professional short term vacancy, which will probably require outsourcing services.
33

34 ADJOURNMENT

35 ***At 6:54pm, Pret Tuthill adjourned the meeting, accompanied by a motion from Bob***
36 ***Reed, and seconded by Heidi Hutchinson, and by unanimous roll call vote to enter into***
37 ***non-public session, in accordance with RSA 91-3:II(a)(b)(c).***
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39 Respectfully Submitted,
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41
42 Stacy S. Kruger
43 School District Clerk
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