

1 Shaker Regional School District  
2 Meeting Minutes  
3 September 2, 2010  
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6 **Present:**

7 ***Board Members:*** Diane O'Hara, Chair; Gretta Olson-Wilder, Heidi Hutchinson, Sean  
8 Embree, Sumner Dole

9 ***Regrets:*** Tom Goulette, Pret Tuthill

10 ***Administration:*** Mark Blount, Superintendent; Debbie Gay, Business Administrator;  
11 Doug Ellis, Director of Facilities

12 ***Guests:*** Mike McCormick, McCormick Facilities Management, Inc.; Brent Dudley,  
13 McCormick Facilities Management, Inc.  
14

15 **CALL TO ORDER**

16 The meeting was called to order at 6:00 pm.  
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18 **BMS BOILER**

19 **Award of Bid**

20 Mark announced the meeting was to award the bid for the Belmont Middle School Boiler  
21 Replacement. The bids were received today and the Buildings & Grounds Committee  
22 has prepared a recommendation.  
23

24 Heidi distributed a memo or recommendation by the Buildings & Grounds Committee to  
25 award the bid to Maine Boiler. Heidi reported this firm had toured the facility and had  
26 attended the pre-bid meeting. It was further reported that the firm with the lowest bid to  
27 not tour the facility, which the committee felt was an important component in the process.  
28

29 Sean asked if there was any reason there was such a big difference in the bids. Mark said  
30 that one firm is working on state projects and may be stretched to complete the project,  
31 which may account for the large bid amount. Mike McCormick said the October 15<sup>th</sup>  
32 deadline for the completion of the project may have raised costs.  
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34 ***A motion was made by Sumner, and seconded by Sean, to accept the quote of Maine  
35 Boiler to replace the Belmont Middle School Boiler in the amount of \$98,300. The  
36 motion passed.***  
37

38 **Payment of Bid**

39 Heidi explained that the request to use \$75,000 from the district's fund balance had been  
40 approved by the Commissioner of Education however that was not sufficient to cover the  
41 cost to replace the boiler. Heidi distributed a memo outline options of funding the  
42 remaining \$25,000.  
43

44 ***A motion was made by Sumner, and seconded by Heidi, to submit a subsequent request  
45 to the Commissioner of Education for authorization to use fund balance for the  
46 remaining \$25,000. The motion passed.***

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2 **At 6:15 pm, Diane O'Hara adjourned the meeting, accompanied by a motion from**  
3 **Heidi Hutchinson, and seconded by Sumner Dole, and by unanimous roll call vote to**  
4 **enter into non-public session, in accordance with RSA 93-3:II(a)(b)(c)**

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7 Respectfully submitted,

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11 Debbie D. Gay

12 Clerk Pro Temp