

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **June 10, 2010**
4
5

6 IN ATTENDANCE

7 ***School Board:*** Chairman: Diane O’Hara; Pret Tuthill, Heidi Hutchinson, Sean Embree,
8 Sumner Dole, Tom Goulette, Gretta Olson-Wilder

9 ***Administration:*** Superintendent: Mike Cozort; Business Administrator: Debbie Gay;
10 Director of Special Education: Tonyel Mitchell-Berry; Principals: Russ Holden, Mary
11 Morrison, Emily Spear, Tim Saunders

12 ***Guests:*** Joe Marcello, Richard Bryant, Monica Panait from Primex³
13

14 CALL TO ORDER AND ROLL CALL

15 Chairman Diane O’Hara called the meeting to order at 6:02 pm
16

17 MINUTES OF PREVIOUS MEETING

18 The May 13, 2010 meeting minutes were accepted with a correction to page 2, line 13.
19 Heidi Hutchinson had commented on how well the prom went, she was not at the event.
20

21 PUBLIC PARTICIPATION

22 ***Yearbook Presentations:*** Vicki Donovan and several students from BES, presented the
23 Board with a copy of the 2009-2010 yearbook. The dedication of the yearbook was to
24 Mr. Cozort. He was presented with a yearbook from the students and Mrs. Donovan as
25 well. Mary Morrison presented the CES yearbook to the Board. Russ Holden stated that
26 the BHS yearbook is very popular, so there are no extra copies for the Board at this time.
27 The BMS yearbook is not available yet.
28

29 FINANCIAL REPORT – including transfers

30 The financial report was included in the packet. There are transfers for action. There was
31 some discussion about the transfers included in the packet.
32

33 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to approve the***
34 ***budget adjustments presented by Administration. The motion passed unanimously.***
35

36 ADMINISTRATIVE REPORTS

37 ***Administration:*** Emily Spear thanked the middle school for helping families of incoming
38 fifth graders feel welcome for their transition to middle school. Kindergarten screening is
39 taking place today and tomorrow for placement. BES was named NH Recycling School
40 of the Year. Mary Morrison shared that they had a wonderful spring concert at CES.
41 Mike Cozort and Mark Blount performed a duet at the concert, which was very
42 entertaining. A 4th grade student at CES, Ian Gillespie, is having a poem printed in Apple
43 Seeds magazine, he won first place in a Shape Poem Contest. Tim Saunders stated that
44 the Principals Report was included in the packet. Russ Holden congratulated Alison
45 Bryant for receiving the Charles Marston Award that is given to aspiring administrators

1 by the NHSAA. He also reminded everyone of the 2010 graduation on June 11 and said
2 that all are invited to attend.

3
4 *Superintendent of Schools:* Mike shared that this is the time of year that everyone is
5 hustling to complete year-end reports and activities.

6
7 OLD BUSINESS

8 *Buildings and Grounds Report:* Doug Ellis stated that the Projects Accomplished report
9 is in the packet. The results of the Walk-A-Bout were included in the packet as well.
10 There was an Energy Star Rating System done on the consumption of energy in each of
11 the schools. We are in good shape at this point, and we will be in even better shape after
12 the completion of the work from the energy grant, which is to be completed by the spring
13 of 2012.

14
15 *Field Trip Policy Discussion:* Monica Panait, a risk management supervisor from
16 PRIMEX³ was present to discuss foreign travel. Mike said that the Board is looking for
17 generic information for making guidelines in school field trips. One of the questions
18 asked was if the school needs to make sure the students have insurance for out of the
19 country travel. It is recommended that all students have health insurance. Travel agents
20 do offer health insurance. It was also asked if parents should sign a “Hold Harmless”
21 agreement. It was recommended that PRIMEX write the Hold Harmless if it is to be used.
22 There needs to be specific legal wording to make it enforceable. Also, if placing students
23 with host families in other countries, there should be a placement agency used, because
24 they will do a background check on the families. This will also add an additional charge
25 to the trip, but there is a huge liability involved when placing students without a
26 placement agency. This information will be considered and used when the committee
27 meets to work on the field trip policy and guidelines. They have not had a chance to meet
28 recently. Mike has a draft of the policy in the Board packet. It is for review, not for
29 approval. Mike wanted to distinguish the different types of trips and the approval chain
30 for each. Pret stated that the committee would like to have all field trips address their
31 educational objective. It was also suggested that students have a chance to give feedback
32 after each field trip.

33
34 *Other:* Tom attended the afternoon session of the Belmont Charrette. The group
35 addressed the sidewalks between the high school and middle school and moving the Gale
36 School to the corner of Center St. and Main St. There was some discussion about the
37 Gale school being given or sold to the town for their use. Sumner stated that it was going
38 to cost the district \$100,000.00 to demolish the Gale School. The Board may want to
39 consider contributing that amount to help the town move the building. Pret suggested to
40 share the estimates that the district already has from a few years ago, to refurbish the
41 building.

42
43 NEW BUSINESS

44 *Annual Report of School Resource Officers:* The SRO from BMS, Joe Marcello and the
45 SRO at BHS, Richie Bryant were both present. They handed out a report on the activities
46 that the SROs have handled. Sumner asked what qualifies something as an assault. Joe

1 explained that it is classified as a push, shove or unlawful physical contact. He also
2 explained that Disorderly Conduct is creating alarm in public, such as yelling to alarm
3 others or having a temper tantrum or flipping a desk over. The other high number on the
4 report is parking violations, which reflect that parents are not reading the signs for the
5 hours that they can be in a spot or parking in a handicapped spot. There was some
6 discussion about the drop off and pick up at BMS. Mike stated that the solution is to
7 have a loop around the back of the middle school for the busses. Tom asked how often
8 the SROs are in court. They said it is a couple of days a week. There are currently 34
9 students within the District that are court involved. Diane asked what concerns the SROs
10 the most in the schools. The high number of assaults is extremely high for the amount of
11 education the students are given on assault. They are taught through Guidance, Adminis-
12 tration, Teachers and the Officers that bullying is not allowed and it still continues. It is
13 highest at the middle school level. This is due to their developmental ages and may also
14 reflect the space issues at the middle school building. Belmont Middle School has a
15 strong No Tolerance Rule and nothing is ignored.

16 17 ANNUAL REPORT ON ATHLETICS

18 Tim Saunders handed out his report on middle school athletics. All of the programs are
19 pretty active. The middle school level is part of the Lakes Region League. There are a
20 lot of schools involved. Pret Tuthill commented that the transportation cost needs to be
21 considered when planning far away games. Tim said that the program continues to have
22 a no cut policy in all sports. The coaches are told to give all athletes playing time. He
23 also shared that Belmont receives a lot of compliments on their positive sportsmanship.
24 Tim did say that there is a notable turnover in the coaching staff each year. At the middle
25 school level, there have been some parents and students interested in having Lacrosse
26 available as a sport. At this time, there is not enough room on the fields to have that
27 available. There was some discussion about field space and how the middle school and
28 high school work to share fields for different sports. Rich Acquilano is the Athletic
29 Director at BHS and he distributed his report to the Board members. He shared that there
30 is a 56% participation level in sports at the high school. There are 55 students that are 3
31 sport athletes. The high school does not have to cut too many athletes from the teams
32 each season. Track and softball/baseball are offered in the spring for students and
33 parents are currently asking if there could be Lacrosse offered as a club sport in the
34 spring. Lacrosse is recently being taught in P.E. classes and the students are very excited
35 to play. Pret asked what type of certification a club sport coach would need to have.
36 Mike said that if the District were to have this club program the coach would need to be
37 NHIAA certified. There was also some discussion of what field could be used for this
38 sport. Doug said that the upper soccer field would probably be the field to use, but he
39 added that you need to keep the wear and tear of the fields in mind. Rick asked the Board
40 to consider this Lacrosse Club sport. There is an application process that must be
41 followed. Rick shared that it has been a difficult year at BHS with respect to
42 sportsmanship. He has started a Student Athletic Leadership Team (SALT) consisting of
43 14 students that will mentor other student athletes. Their goals are to change the
44 atmosphere at BHS, attempt to build team leaders and captains and they will address the
45 crowd before athletic events to give positive game cheering and appreciate the efforts of
46 both teams playing. This fall we will conduct a sign up meeting for parents and student

1 athletes on August 12 at 6pm. There will be a motivational speaker to talk about drug
2 and alcohol abuse and expectations for fan behavior. Also, the athletic contracts will be
3 distributed to read and sign. Rick also mentioned the Weight room that the high school
4 would like to have. It would be near the cafeteria. The cost is about \$25,000.00. It would
5 have an overwhelming impact on physical and mental well being for the students. Tom
6 asked if this is the highest educational priority for this space, where the weight room
7 would be. Russ said that it is, because of the location and the ceiling height. It can't be
8 used as a regular classroom. This topic is on the agenda for the next meeting.

9 *Appointment of Clerk and Treasurer:* There is a memo included in the packet requesting
10 the appointment of the School Board Clerk to Stacy Kruger and Treasurer to Sue Roberts,
11 if the Board would like them to.

12
13 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole, to nominate Stacy***
14 ***Kruger as School Board Clerk and Susan Roberts as School District Clerk. The***
15 ***motion passed unanimously.***

16
17 *Strategic Plan Update:* Mike has updated the Strategic Plan and it is available on the
18 district web site. There are some things that have been changed in some of the categories.
19 There has been quite a great deal accomplished in the buildings and grounds area. There
20 has also been a lot accomplished in the Safe and Respectful Schools category.

21
22 *Energy Efficiency & Conservation Grant Compliance Agreement:* Pret talked about the
23 Grant and the RFP's that were sent out. The Committee received one response and is
24 reviewing that. Pret also reported that the EECGB Grant contract requires official action
25 by the Board to comply with procurement requirements.

26
27 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole, to comply with the***
28 ***Procurement requirements as required for the EECGB Grant. The motion passed***
29 ***unanimously.***

30
31 *On the Horizon:* The June 24th items have been kept light for Diane and Mark to put
32 together the agenda. The preliminary budget discussion has been added to that agenda.

33
34 *Other:* Pret identified a few items to spend the unencumbered/unexpendable funds on.
35 The first item is the repair of the roof at CES, over the library. It is leaking in several
36 spots. It would cost \$60,000.00 to replace or \$9,000.00 to do a repair that would last for
37 about 3 years. Pret recommended the 3 year repair. Sumner asked if this is considered
38 an emergency repair. The roof has been leaking for several years and is getting worse.
39 Also, Pret stated that BHS is in need of 2 sound systems. The gymnasium sound system
40 has never been very good. The speakers and sound board need to be replaced. The cost
41 would be \$7,000.00 and the cafeteria needs speakers and a sound board for another
42 \$4,000.00. Sumner stated that the public would need to be notified of these items that the
43 Board would like to spend the money on. It was decided to put these items on the next
44 agenda and include the specific items they would like to spend the money on.

1 Tom Goulette mentioned the Huot Tech Center renovations. There are 3 key areas: The
2 first is to maximize space, second is to develop new programs and third is to update the
3 technology. They are working on the financial impact, globally and getting state help.

4
5 ADJOURNMENT

6 *At 8:50pm, Diane O'Hara adjourned the meeting, accompanied by a motion by Pret*
7 *Tuthill, and seconded by Sean Embree, and by unanimous roll call vote to enter into*
8 *non-public session, in accordance with RSA 91-3:II(a)(b)(c).*

9
10 Respectfully Submitted,

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13 Stacy S. Kruger
14 School District Clerk
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