

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **October 14, 2010**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Diane O’Hara, Pret Tuthill, Heidi Hutchinson, Sean Embree,
7 Gretta Olson-Wilder, Tom Goulette, Sumner Dole (7:17pm); BMS Student

8 Representative: Andrew Bragg

9 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie Gay;
10 Director of Student Services: Tonyel Mitchell-Berry; Principals: Aaron Pope, Emily
11 Spear, Mary Morrison, Russ Holden

12 **Guests:** BHS Teachers: Sharon Hampton, Rachel Small; Students: Olivia Doucette &
13 Ariel Wright
14

15 CALL TO ORDER AND ROLL CALL

16 Chairman, Diane O’Hara called the meeting to order at 6:23pm.
17

18 MINUTES OF PREVIOUS MEETING

19 The September 23, 2010 Board minutes were accepted as presented. September 27, 2010
20 Board minutes were accepted as presented.
21

22 PUBLIC PARTICIPATION

23 Nothing to report
24

25 FINANCIAL REPORT

26 *Monthly Financial Report:* Debbie informed the Board that the financial report was
27 included in the packet. She asked if there were any questions.

28 *Budget Transfers:* There were transfers in September from the general supplies at BMS
29 into technology at BMS.
30

31 ***A motion was made by Pret Tuthill, and seconded by Sean Embree to approve the***
32 ***adjustments in September, recommended by Administration. The motion passed***
33 ***unanimously.***
34

35 REPORTS

36 *Student Representative Reports: Andrew Bragg BMS:* He handed out his report and added
37 that testing is going well. Breakfast has been served each morning before testing.

38 *Michele Cantelo:* She was unable to attend. Russ Holden went through a few of the
39 items on her report.
40

41 *Administration:* Emily Spear stated that BES is looking forward to their Harvest Parade
42 and parties. BEST will be accepting their Blue Ribbon Award, next week, for the 25th
43 year in a row. Testing will be finished on Friday. Mary Morrison added that the students
44 at CES went to the local fire house where they were taught about fire safety. They will
45 be finishing up testing soon as well. Aaron Pope thanked Andrew Bragg for his student
46 perspective report. It is nice to have him as the Student Representative for BMS. He also

1 added that the PTO Fall Fling is this weekend and all are welcome to attend. The Foreign
2 Exchange students from BHS are going to be visiting BMS next week. Russ stated that
3 Ralph Dixon received a \$990.00 grant to help transport students to different Concord
4 businesses for this year's upcoming Career Day. There was some discussion as to
5 accepting the \$990.00 grant. This will be done at a future Board meeting.

6
7 *Superintendent of Schools:* Mark's report was included in the Board packet. He also
8 included his Executive Summary, which covers his first three months in the Shaker
9 Regional School District. Since his report was written, he has attended the Belmont
10 Village Revitalization meeting. The town of Belmont is working on a Land and Water
11 Conservation Grant to help with the project. Mark has written, on behalf of the School
12 Board, a letter of support to help with the town's grant application. He is asking the
13 Board Chair to sign this letter.

14
15 *School Board Members:* Tom Goulette stated that he appreciated the opportunity to be on
16 the search committee for the Board's Legal Counsel. Pret shared that other school
17 districts are utilizing their NECAP results in different ways than we are. Sumner shared
18 that he has been to several collective bargaining meetings. They will be having the first
19 look at the entire budget. Gretta shared that the breakfast at BMS, before testing, has
20 been a big hit. Heidi stated that she also appreciated the opportunity to participate in the
21 selection committee for Board Legal Counsel, and that it was a great learning experience.

22 23 OLD BUSINESS

24 *School Day Realignment Study Update – Mark Blount:* Administration has been working
25 to gather preliminary information. Mark introduced his daughter Lucy Blount, who is a
26 senior at Bow High School. She gave her senior project presentation on Sleep
27 Deprivation: Recognizing a Teen Epidemic. This is a perfect subject to learn more about,
28 while our District is investigating the school day realignment. Russ Holden handed out
29 survey information from the forum that was held during BHS Open House on October
30 7th. Russ also stated that an 8:30 am start at the high school would not affect the
31 vocational programs. Some of the instructional times would be affected due to athletic
32 events after school. There are some games that are right after school and they are a
33 distance away. There was some concern from the public as to when the district is
34 considering changing school day times. Administration advised parents that this is only
35 in the preliminary research stage. Emily Spear had the bus company schedule with times
36 for the high school starting after the elementary school. Emily went over the start times
37 for school with the new bus routes. The best scenario had BHS starting at 9am. This is
38 with a 2 tier bus route, it is not possible to do a 3 tier route, as we have now. Emily said
39 that a big concern for the elementary level parents is the after school care and that the
40 students would be standing at the bus stop in the dark. Mark suggested that small steps
41 be taken toward this change, the first is to educate the students on sleep and sleep
42 deprivation.

43
44 *Spring 2010 NECAP Science Results – Shannon Bartlett:* Shannon gave a power point
45 presentation showing last year's scores. Shannon went through the curriculum changes
46 in science over the last few years to improve on the test scores. She then showed a

1 comparison of our scores with other schools around the area. We were above or at the
2 same with the surrounding areas. It was asked if the state shares what school district has
3 the highest scores. Shannon said that information is not provided.

4
5 *Internal Policy JH – Attendance, Absenteeism and Truancy (Amended):* Mark stated that
6 this is the third reading for this policy. It has been posted on the district’s web site. Mark
7 did receive one email in regard to the policy. It was questioning how the student
8 attendance will be addressed when a family goes on vacation during the school year. The
9 Board stated that Administration is to handle this procedurally.

10
11 ***A motion was made by Pret Tuthill, and seconded by Tom Goulette, to accept policy***
12 ***JH, Attendance, Absenteeism and Truancy as presented by Administration.***
13 ***Administration is to determine the procedure for family vacations. The motion passed***
14 ***unanimously.***

15
16 *Internal Policy JICK – Pupil Safety and Violence Prevention – Bullying (Amended):* This
17 policy is for review. There was a memo included with this policy listing the different
18 changes that have been made. This policy needs to be completed and in place by January
19 1, 2011. Mark said that University of New Hampshire Professor Dr. Malcolm Smith will
20 present to all district staff at the January 21, 2011 Teacher Workshop Day on violence
21 prevention and bullying. He is one of the nation’s leading researchers in the field of
22 violence prevention and bullying.

23
24 *On the Horizon:* The next meeting, October 28, will be the School Board Retreat. The
25 agenda for the meeting was reviewed.

26
27 NEW BUSINESS

28 *Annual Technology Report – Jonathan White:* The Technology report was included in
29 the Board packet. Jon went over a few highlights in his report. The recent
30 accomplishments are implementing the library software in the district. They ran new
31 network cable at BES, added additional cable modems at BHS and they continue to
32 replace old computers throughout the district. They are also adding Smartboards and
33 wall mounts for them. Sumner suggested including a summary of expenses so that they
34 can see the district’s investments each year for budget development. Currently, the
35 district is using Windows XP Professional and Office, 2003; they are considering
36 different systems to replace this for over the next two years.

37
38 *Spanish Club Trip to Spain – Sharon Hampton:* The information for this trip was
39 included in the Board packet. Sharon stated that there are 20 students planning to go.
40 This would take place over April vacation plus 3 additional days, the following week.
41 The two chaperones will be Sharon Hampton and a social studies teacher at the high
42 school, Liz Tardugno. They would be staying in Madrid and in a city outside of
43 Barcelona. The students have been doing quite a bit of fundraising. Pret stated that it is a
44 great opportunity, but he is concerned with the terms of the agreement for the student
45 exchange program. It was asked if the students can get their money back if some

1 unforeseen event occurs and the trip is not safe or cannot happen. There is a refund
2 policy attached to the contract. The price of this trip does include trip insurance as well.
3

4 ***A motion was made by Pret Tuthill, and seconded by Heidi Hutchinson, to approve the***
5 ***Spanish Club trip to Spain recommended by Administration, pending satisfactory***
6 ***contract information. The motion passed unanimously.***
7

8 *Senior Trip Proposal – Rachel Small & Class Officers:* Senior Class Advisor, Rachel
9 Small, introduced the two class officers, Class President: Olivia Doucette and Class
10 Treasurer: Ariel Wright. They gave a Power Point presentation explaining each field trip.
11 They have decided to do several trips throughout the school year on weekends, so that
12 everyone will have an opportunity to go to one or all of the trips. In October they would
13 like to take a bus the play paint ball. In January the class would like to go to Boston to a
14 Celtics game and out to dinner in Boston. In March they would like to go to Boston to a
15 Bruins game and out to dinner in the city. In late May/June the class would like to go
16 white water rafting in Maine, which is an overnight and on Senior Class Day they would
17 like to take a trip to Old Orchard Beach for the day and go to dinner nearby. There was
18 some discussion from the Board about the trips. They really liked the idea that there
19 were several trips and they all seem affordable for the students.
20

21 ***A motion was made by Pret Tuthill, and seconded by Tom Goulette, to approve the***
22 ***Senior Class trips as presented by the Senior Class, with the recommendation of***
23 ***Administration. The motion passed unanimously.***
24

25 *Internal Policy JKAA – Use of Restraints (First Reading):* There is a memo included in
26 the Board Packet explaining this new policy. Legislation requires school districts to
27 enact this policy regarding the procedures for managing the behavior of children and to
28 detail when and how restraints will be used. There were a few grammar corrections to
29 this policy and some discussion by the Board, to understand the policy.
30

31 *Teacher Workshop Day Plans – Mark Blount:* This was included in the Board packet for
32 information only. It was explained that BES and BMS have parent/teacher conferences
33 the evenings of October 27 and 28. Friday, October 29 will be a day off for the students
34 and teachers at these schools. BHS will have a teacher workshop day and CES will have
35 parent teacher conference on Friday, October 29, 2010.
36

37 *Enrollment Monthly Report:* This report was in the Board packet. As of October 1 the
38 enrollment was up in pre-K, Grade 2 and Grade 10. The senior class is also up from 87
39 to 92. Total enrollment is up from 1416 on 8-31-2010 to 1445.
40

41 *Buildings and Grounds Report:* A public hearing is scheduled for November 11 to
42 withdraw from the Trust Fund. These funds will be used for the BMS bathrooms, HVAC
43 controls at BMS and BES, the sink hole in the SAU parking lot and the basket ball
44 winches at BHS and a ventilation unit at CES.
45

1 *A motion was made by Pret Tuthill, and seconded by Tom Goulette, to hold a Public*
2 *Hearing on November 11, 2010 at 5:30pm for the Buildings and Grounds Expendable*
3 *Trust fund. The motion passed unanimously.*

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6 ADJOURNMENT

7 *At 8:22pm, Diane O'Hara adjourned the meeting, accompanied by a motion from Pret*
8 *Tuthill, and seconded by Tom Goulette, and by unanimous roll call vote to enter into*
9 *non-public session, in accordance with RSA 91-3:II(a)(b)(c).*

10
11 Respectfully Submitted,

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14 Stacy S. Kruger
15 School District Clerk
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