

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **November 11, 2010**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Diane O'Hara, Pret Tuthill, Heidi Hutchinson, Sean Embree,
7 Gretta Olson-Wilder, Tom Goulette, Sumner Dole; BMS Student Representative:
8 Andrew Bragg; BHS Student Representative: Michele Cantelo.

9 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie Gay;
10 Director of Guidance: Brenda Seiferth; Curriculum Coordinator: Shannon Bartlett;
11 Director of Student Services: Tonyel Mitchell-Berry; Principals: Aaron Pope, Emily
12 Spear, Mary Morrison, Russ Holden; Assistant Principal: Tim Saunders; Director of
13 Buildings and Grounds, Doug Ellis.

14 **Guests:** BMS PTO Representative: Jeanne Hibbard-Bickford; Lakes Region Child Care
15 Services: Marty Ilg & Julie Roderman
16

17 CALL TO ORDER AND ROLL CALL

18 Chairman Diane O'Hara called the meeting to order at 6:00pm
19

20 MINUTES OF PREVIOUS MEETING

21 The October 28, 2010 Board minutes were accepted as presented.
22

23 PUBLIC PARTICIPATION

24 Nothing to report
25

26 FINANCIAL REPORT

27 **Monthly Financial Report:** Debbie informed the Board that the financial report was
28 included in the packet. She asked if there were any questions from the Board.

29 **Budget Transfers:** There were transfers in October which included moving money out of
30 the 2900's, which is seen on the report. Tom Goulette asked if there were any updates
31 from the state. Debbie said they are scheduled to be out on November 15th. Legislation
32 does recommend that School Districts level fund the adequacy. The state is cutting
33 Vocational Education funds and probably will not be reinstating the funds next year.
34

35 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to approve the***
36 ***adjustments in October, recommended by Administration. The motion passed***
37 ***unanimously.***
38

39 REPORTS

40 **Student Representative Reports:**

41 **Andrew Bragg from BMS:** Andrew's report was included in the packet. He recapped
42 some of the items. Testing is just about over. There have been several dances and the
43 Gifted and Talented program is going to put on a Lizzie Borden play.

44 **Michele Cantelo from BHS:** Michele shared that the high school has just finished the
45 first marking period and report cards have gone out. Also, Student Council is sponsoring

1 a Food Drive. The students are to bring in as much food as possible to block out Ms.
2 Small's classroom.

3
4 *Administration:* Emily Spear shared that the BES soccer program went very well this
5 year and basketball will be underway soon. Teacher conferences were held at the end of
6 October. The Veteran's Day Assembly will be tomorrow and the Student Council is
7 running a Food Drive to help stock up the local food pantry. Mary Morrison said that the
8 CES fifth grade will be going to the town facilities and will be given information on the
9 Solar Energy Project. The younger grades will have a similar presentation at the school.
10 | Coach Harry Weiser will be starting his grade 5 & 6 basketball program. Aaron Pope
11 thanked Andrew for his middle school report. He added that a group went on a field trip
12 to the Union Leader yesterday. They are working on starting their own newspaper at the
13 middle school. Also, the PTO has approved funding for an upcoming assembly on
14 Bullying. Russ Holden confirmed Michele Cantelo's report, by saying that report cards
15 were mailed yesterday. He also shared that the Veteran's Day assembly organized by
16 Dan Clary went very well on Wednesday.

17
18 *Superintendent of Schools:*

19 *Monthly Report:* Mark included his monthly report in the Board Packet.

20 *Senior Luncheon:* The Shaker Regional School District, in conjunction with the Belmont
21 Senior Center, will be sponsoring Senior Luncheons at each of the schools in Belmont.
22 There is no cost to attend. Mark extended an invitation to the Board members.

23 *Superintendent Meet and Greets:* He informed the Board that he has started the
24 Superintendent Coffees. The first one was held at BHS on the evening of November 2.
25 He thanked Russ Holden for helping with the arrangements. The second reception was
26 held at CES. Mary Morrison coordinated the event so that Mark would have the
27 opportunity to meet with parents who were picking up their students from Homework
28 Club. Both events went well.

29
30 *School Board Members:* Gretta Wilder attended the Veteran's Day Assembly. She stated
31 that the students were very quiet and respectful. It went very well.

32 *Legal Counsel Report – Tom Goulette:* Tom thanked Debbie and Mark for helping him
33 and Heidi through the whole process. The committee is very comfortable with the firm,
34 Upton & Hatfield, LLP, as the new Legal Counsel for the Shaker Regional School
35 District. Despite being with the same firm for such a long time; Tom is anticipating a
36 smooth transition.. Diane also thanked the committee for taking this search on and
37 appreciates the time that they put into this process. Tom and Heidi both expressed that
38 they had learned a lot throughout this whole process.

39
40 *A motion was made by Tom Goulette, and seconded by Pret Tuthill, to enter into an*
41 *agreement with Upton & Hatfield, LLC, to represent the Shaker Regional School*
42 *District on legal matters, and to authorize Chairman, Diane O'Hara to sign the*
43 *contract for this representation. The motion passed unanimously.*

1 OLD BUSINESS:

2 *Budget Development:* Sumner Dole informed the Board that there is a committee meeting
3 on November 30th to pull the budget together. The budget will be presented to the Board
4 for consideration and input during the first December meeting.

5
6 *Internal Policy – JICK – Pupil Safety and Violence Prevention (second reading):* This
7 policy was presented to the Board at the October 14th meeting. There have been some
8 changes made. There are several amendments to be made. Page 4, line 42 and page 3
9 lines 36 & 37 have RSA references that need to be deleted and added to the footnotes.
10 The footnotes need to be realigned as well. Also, page 5 needs to have the footnote
11 added. The amendments will be made and the policy will be presented to the Board for
12 approval at its December 9, 2010 meeting.

13
14 *Internal Policy – JKAA – Use of Restraints (second reading):* This policy was presented
15 to the Board on October 14. Page 4, line 38 needs to have the RSA removed and Page 4,
16 line 44 needs to have the word “district” inserted. The amendments will be made and the
17 policy will be presented to the Board for approval at its December 9, 2010 meeting.

18
19 *“On the Horizon”:* The second November meeting falls on Thanksgiving and November
20 18 is not available. It was decided that tonight’s meeting will be the only Board meeting
21 in November. The Board will be contacted when the manifests are ready to be signed.
22 The December 9th meeting will have a Demographic Study consideration and the budget
23 should be ready to present to the Board. Doug Ellis and Superintendent Blount spoke
24 with Ron Mitchell about a sign for Bryant Field. This will be added to the 2nd meeting in
25 December. It was decided that the second December meeting will be on the 16th instead
26 of the 23rd.

27
28 *Other:*

29 *Buildings and Grounds Committee:* Chairman O’Hara appointed Bill Hart as the citizen
30 committee member to the Buildings and Grounds committee. He will not have a vote on
31 the committee but he will be a valuable resource. Tom Goulette recommended revisiting
32 the policy on having citizen representation on School Board Committees.

33
34 *Buildings and Grounds Expendable Trust Fund:* The Public Hearing was held tonight at
35 5:30pm.

36
37 ***A motion was made by Tom Goulette, and seconded by Pret Tuthill, to expend***
38 ***\$67,700.00 from the maintenance trust to fund the projects listed on the maintenance***
39 ***trust request. The motion passed unanimously.***

40
41 NEW BUSINESS

42 *Targeting Achievement Report – Shannon Bartlett:* Shannon presented the Targeting
43 Achievement Report 2010. It illustrates our District’s comparative results for state and
44 national assessments. This should be a valuable tool to parents, students and the
45 communities served by Shaker. It contains information regarding our Strategic Plan,
46 school funding data and our enrollment history and projections. Mark thanked Shannon

1 for her work on this booklet. Tom requested a press release explaining that this report is
2 available and requested that the report be published on the District web site. Pret
3 suggested a district and parent email to get the word out as well.

4
5 *PTO Leadership Reports:*

6 *BES – Angela Sode:* She was unable to attend.

7 *BMS – Jeanne Hibbard-Bickford:* She informed the Board that they just had their Annual
8 Fall Fling on Bryant Field, which went well. They are looking forward to hosting a
9 Father/Daughter dance and a Mother/Son Bowling night. This year’s fund raiser was the
10 magazine drive. The sales were down a little bit this year, probably due to the economy.
11 She also mentioned that there is a BJ Membership sale, which is a PTO fundraiser.

12
13 *Fee Based Enrichments – Mark Blount:* He included a memo in the Board packet
14 explaining the Summer Enrichment Opportunities. There is a template that will be going
15 out to faculty to solicit proposals for these enrichments programs. He is looking for
16 teachers to come up with ideas for different programs they would like to offer in the
17 summer of 2011. Doug Ellis is getting information on what dates the buildings will be
18 available to hold these programs. After the data is gathered the Board will be presented
19 with the different enrichment programs that would be offered so that they can make a
20 final vote. The activities could range in cost from \$25.00 to \$200.00 depending on what
21 is involved. It was suggested that we ask the local rotary clubs or Laconia Savings Bank
22 for local scholarships to sponsor children to attend.

23
24 *Annual Guidance Report:* Brenda Seiferth stated that her report was included in the
25 Board packet. Her report included an overview of the guidance departments in each of
26 the four schools. She included the Behavioral Response Plan report as well. The testing
27 season is over throughout the district. The results will be coming back soon. The
28 Alternative Learning Plans are going well. There are currently 14 students involved with
29 Alternative Learning Plans. There are six students in the GED program. It was asked if
30 there was any feedback regarding the Youth Risk Survey results that were made available
31 to the parents and public. There were not a lot of questions or calls from concerned
32 parents. On the Parent Open House evening at BHS, Jen Gagnon had set up a display
33 and was available to talk with parents throughout the evening. Diane O’Hara asked for
34 an explanation of how the Running Start Program works. Brenda explained a little bit
35 more in depth of the certifications that the high school teachers need to have to teach
36 these college credit courses. There were two more courses added to the program this
37 year. The student pays a fee at the beginning of the course to be able to receive the
38 college credit. After completion, these credits can carry over to any NH State College.
39 Some other colleges will accept the credits as well.

40
41 *Before/After School Care – Emily Spear:* Emily was excited to inform the Board that the
42 Lakes Region Child Care Services is available to run a before and after school care
43 program at BES. She introduced Marty Ilg and Julie Roderman. The information for this
44 program was included in the Board packet. They currently are running six programs in
45 the area. They are in the elementary schools in Laconia. They have been a non-profit
46 organization for 43 years. They can have 30 students enrolled. Emily said that 30

1 students was about the number we have had in the program in the past. The program
2 would be available at 6:45am until school begins and then from school dismissal until
3 5:30pm. It was suggested that a proposal should be presented to the Buildings and
4 Grounds committee to make sure there would not be an additional fee for extra janitorial
5 needs. The Board had several questions regarding this program. The Board will take
6 action once there is a contract presented.

7 |
8 *Request to add Lacrosse as Co-curricular Activity at BHS:* Russ Holden presented the
9 proposal for Lacrosse as a co-curricular activity. Administration supports this program.
10 It has been taught in P.E. classes and they currently have students interested in this new
11 program for the spring. There will be no budgetary costs for the district for at least two
12 years. There was some discussion on the use of fields and some other options for
13 practices and games.

14
15 *A motion was made by Sumner Dole and seconded by Pret Tuthill, to approve the boys
16 and girls club level Lacrosse team at BHS. The motion passed unanimously.*

17
18 *Enrollment Monthly Report:* As of November 1 the enrollment was at 1,448 students in
19 the district. Morning Kindergarten and Readiness were responsible for the increase. The
20 remainder of the grade levels have shifted up and down throughout the month.

21
22 *Other:* Debbie stated that she is meeting with Sharon Hampton and Attorney Soraghan to
23 go over the contract for sending our students to Spain as Exchange Students.

24
25 Tom Goulette recommended inviting the State Representatives to discuss the reality of
26 public education over the next couple of years. Sumner added that the Representatives
27 should be aware of how our budget works and how their decisions affect our two town
28 budget. Diane and Tom will work on inviting them to meet with the Board.

29
30 ADJOURNMENT

31 *At 7:35pm, Diane O'Hara adjourned the meeting, accompanied by a motion from Pret
32 Tuthill, and seconded by Sean Embree, and by unanimous roll call vote to enter into
33 non-public session, in accordance with RSA 91-3:II(a)(c)(d).*

34
35 Respectfully Submitted,

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37
38 Stacy S. Kruger
39 School District Clerk
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