

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **July 8, 2010**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Diane O'Hara; Heidi Hutchinson, Sean Embree, Sumner
7 Dole, Tom Goulette, Gretta Olson-Wilder, Pret Tuthill

8 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie Gay;
9 Director of Buildings & Grounds: Doug Ellis; Director of Special Education: Tonyel
10 Mitchell-Berry; Principals: Russ Holden, Aaron Pope, Emily Spear, Mary Morrison
11

12 CALL TO ORDER AND ROLL CALL

13 Chairman Diane O'Hara called the meeting to order at 6:02pm.
14

15 MINUTES OF PREVIOUS MEETING

16 The June 24, 2010 School Board Minutes were accepted as presented.
17

18 PUBLIC PARTICIPATION

19 Nothing to report.
20

21 REPORTS

22 **Administration:** Emily Spear stated that the closing of the school year went well at BES.
23 She also thanked BHS for letting the summer school program use their building while the
24 construction is going on at BES. The sprinkler system is being worked on now. The
25 library is being divided off and some walls have been removed. Mary Morrison said that
26 it is quite at CES now and that summer school is underway and the cleaning efforts are
27 coming along well. Aaron Pope shared that summer school is underway at the middle
28 school as well. Belmont Parks and Rec. is using the school again this summer as their
29 home base. Cleaning efforts are going along well. The building is very busy. Russ
30 Holden said that summer school is taking place in the PLATO lab, with a lot of fans
31 running to try and stay cool.
32

33 **Superintendent of Schools:** Mark Blount said that his first couple of days in the district
34 has been very welcoming and he has received a lot of support. His office was set up and
35 running the first day. He has been very busy with several interviews. He is planning an
36 Administrative Retreat for Friday August 13 and Monday, August 16. Friday will focus
37 on discussing evaluations, renewals and the observation and evaluation process. Monday
38 will be to go through procedures and protocol for finance and Special Education. He
39 would like to discuss new things in the budget process.
40

41 **Board Members:** Sumner stated that they have been reviewing the salary schedule and
42 frameworks. Tom asked Emily if she could estimate how many kindergartners will be
43 starting in the fall. She said that it is hard to say because they can have 10 register in
44 August. Currently, there are seventeen and eighteen for the 2 morning classes and
45 fourteen and eleven for the 2 afternoon classes.
46

OLD BUSINESS

1 *Policy Committee – IJOA:* Diane O’Hara stated that the Policy Committee has not met
2 again on this policy. IJOA will be discussed at the July 22 meeting.

3
4 *EECGB Grant/Construction manager at risk approval:* Pret stated that they advertised on
5 the website. It is recommended that the construction manager contract be awarded to
6 McCormick Facilities Management, Inc. in the amount of \$493,087.00.

7
8 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to award the***
9 ***EECGB Grant/Construction manager contract to McCormack Facilities Management,***
10 ***Inc. in the amount of \$493,087.00. The motion passed unanimously.***

11
12 NEW BUSINESS

13 *Special Education Report:* Tonyel gave a power point presentation on the Special
14 Education numbers and results. This report is usually done in November or December,
15 so some of the data was not available yet. She gave percentages of our school district
16 compared with the State percentages. There was some discussion regarding the State
17 guidelines.

18
19 *Wellness Reports:* Emily Spear shared that her report was provided by the school nurse at
20 BES, it is available on the website. BES has recently qualified for a fruits and vegetables
21 grant of about \$17,000.00. The students will be provided with vegetables and fruit
22 everyday at snack time. Mary Morrison stated that the nurse at CES does an excellent
23 job with the health program. She works hard to communicate with parents through her
24 web site and with information sent home. K through grade 5 receives Health classes by
25 the nurse and there is a stress management class for grades 1-5. Aaron Pope stated that
26 the largest accomplishment at BMS, this year was that they are a CPR & AED Safe
27 School. All staff are certified and they will begin to certify the students, starting with the
28 sixth grade. There was some discussion about the lack of healthy choices on the middle
29 school lunch menu and that take out pizza is being served at least 2 times a week.
30 Mark Blount said that there are Federal guidelines that are all connected for Health,
31 Wellness and Food Service that have to be followed. The Food Service Department is
32 scheduled in August to give a report. Russ talked about the high school report and that
33 they work on getting the kids up and moving, Ralph Dixon put together a career day that
34 was for Health and Wellness in April of this year. Diane O’Hara stated that the Board
35 had asked that the 4 schools follow a template when putting together their Health and
36 Wellness reports. The Board would like to see a pattern so that they can compare all of
37 the schools. There will be a Health & Wellness Committee formed that will consist of a
38 Board member, parents, students and Administration. This committee will create the
39 template to be followed by all of the schools when writing their reports.

40
41 Tom Goulette asked what time the high school would like to have their school day begin
42 and end. Research shows that a high school day should be from 9:00am-4:00pm. This
43 would mean that the elementary school would be the school to start the earliest. The
44 Board suggested that some research, information gathering and polling of the public be
45 done on the change of start and stop times for each school.

1 ***A motion was made by Tom Goulette, and seconded by Sumner Dole, to support the***
2 ***Administrative teams in their research and polling of public constituents to realign the***
3 ***school day for the 2011-2012 school year. The motion passed unanimously.***
4

5 Mark Blount asked if there is a timeline that the Board would like to give Administration
6 for getting the research back to them. The Board decided to have an adhoc committee to
7 help in gathering this information. Tom Goulette and Sumner Dole volunteered to be on
8 this committee. Pret also suggested that this information be discussed at the District
9 Hearings.

10
11 ***Board Strategic Planning and School Board Committee Meeting Schedule:*** Mark would
12 like to set the schedule as to when the Strategic Planning Committee will meet and he
13 will inform the Board. He also asked for consistent meeting dates from August through
14 March for the different committees.

15 -Buildings and Grounds Committee meets on the first Thursday of the month.

16 -Collective Bargaining Committee meets every other Wednesday from 4-6pm

17 -Finance Committee meets every other Wednesday from 4-6pm

18 -Policy Committee meets the third Thursday at 5pm

19 -The Public Policy Committee meets randomly; they will be gathering information on
20 Bullying. Mark recommended Administration and representative Board Members to
21 attend the NHSAA Bullying conference on September 15.

22 -Professional Development Committee meets once a month at 3:30pm with Shannon
23 Bartlett.

24 -Huot Tech Regional Advisory Committee will begin to get very busy soon, no set
25 schedule at this time.

26 Mark will make a master schedule with all of the committee meetings.

27
28 ***Student Handbook Approval:*** The Board suggested that they have some time to go
29 through the handbooks and approve them at the July 22 meetings. CES and BES did not
30 make any changes other than new dates and a few staff changes. BHS removed the
31 NHIAA eligibility information from the student handbook because it is included in the
32 Athletic Handbook and they removed a start time of 7:15am for students to have their cell
33 phones put away. Cell phones can not be out on school property. BMS changed the
34 wording in their Bullying section and the academic expectations regarding athletic
35 participation. Gretta suggested consistency between BHS and BMS for the dress codes
36 and cell phone usage. Sumner suggested consistent directories in each handbook with
37 telephone numbers and email addresses for Board members and SAU staff. Also, add the
38 location and hours that the SAU office is open. Sumner also requested that all staff
39 members follow the cell phone usage guidelines.

40
41 ***Appointment of Deputy Treasurer:*** Debbie informed the Board that there was a warrant
42 passed a few years ago allowing the Treasurer to recommend the Assistant Deputy
43 Treasurer. Sue Roberts nominated Melody Crockett as the Assistant Deputy Treasurer.

44
45 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to elect Melody***
46 ***Crockett as the Assistant Deputy Treasurer. The motion passed unanimously.***

1 *On the Horizon:* It was requested that the Policy Committee gather the information
2 regarding Bullying, so that they can bring the information to the Board for a new policy.
3 Pret suggest adding the school start and stop times to the October 14 meeting agenda.
4 Mark will bring the template of the different committee meeting dates to the Board for
5 the July 22 meeting.

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7 ADJOURNMENT

8 *At 7:32pm, Diane O'Hara adjourned the meeting, accompanied by a motion from Pret*
9 *Tuthill, and seconded by Sumner Dole, and by unanimous roll call vote to enter into*
10 *non-public session, in accordance with RSA 91-3:II(a)(b)(c).*

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12 Respectfully Submitted,

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15 Stacy S. Kruger
16 School District Clerk
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