

1 **Shaker Regional School Board**
2 **Meeting Minutes**
3 **December 9, 2010**
4

5 IN ATTENDANCE

6 **School Board:** Chairman: Diane O’Hara, Heidi Hutchinson, Sean Embree, Gretta Olson-
7 Wilder, Tom Goulette, Sumner Dole; BMS Student Representative: Andrew Bragg

8 **Regrets:** Pret Tuthill

9 **Administration:** Superintendent: Mark Blount; Business Administrator: Debbie Gay;
10 Director of Student Services: Tonyel Mitchell-Berry; Director of Buildings and Grounds:
11 Doug Ellis; Curriculum Coordinator: Shannon Bartlett; Principals: Aaron Pope, Emily
12 Spear, Mary Morrison, Russ Holden

13 **Guests:** Belmont Rotary Representative: Ron Mitchell; CES PTO Representative: Kathy
14 Pare

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16 CALL TO ORDER AND ROLL CALL

17 Chairman, Diane O’Hara called the meeting to order at 6:05pm

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19 MINUTES OF PREVIOUS MEETING

20 The November 11, 2010 Board minutes were accepted as presented.
21

22 PUBLIC PARTICIPATION

23 Nothing to report
24

25 FINANCIAL REPORT

26 *Monthly Financial Report:* Debbie Gay stated that the report was included in the Board
27 packet. She welcomed any questions.

28 *Budget Transfers:* The transfers were included in the packet. There was a transfer of
29 \$116.00 from the general fund at BHS into the Art Supplies at BHS.
30

31 ***A motion was made by Tom Goulette, and seconded by Sean Embree to support the***
32 ***transfer of \$116.00 as recommended by Administration. The motion passed***
33 ***unanimously.***
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35 Tom asked Debbie if she is keeping a list of reductions in state funding. She said that she
36 can do that. The state did not completely fund the cost of the vocational education
37 programs, so the District recently paid \$28,000.00. Debbie stated that the District needs
38 to be able to show where the money will come from, in the budget, to cover these
39 expenses.
40

41 REPORTS

42 *Student Representative Andrew Bragg:* He recapped information from his report that was
43 distributed to the Board. He mentioned a few of the most recent field trips. He also
44 talked about the most recent “Elf on the Shelf” activity during advisory in the morning.
45 The annual Gobble Wobble food drive raised 4,125 lbs of food this year, which beat their
46 2 ton record in 2008.

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Administration:

Emily Spear recently attended the Christa McAuliffe Technology Conference in Manchester NH, where David Gingrich received the 2010 Pat Keyes Technology-Using Educator Award. She also recapped some of the festivities that have been taking place at BES.

Mary Morrison shared that the 5th graders at CES recently worked with the NH Artist Lauriat, David Lamb, to make ornaments for the NH National Christmas Tree in Washington DC. The CES students will be the only children from NH schools to contribute to this year’s tree.

Aaron Pope recapped some of the items included in his report. The theme at BMS for the month of December is Fun and Excitement, which is being emphasized during Advisory each morning. This is the fourth condition being established. The first three were Belonging, Heroes and Sense of Accomplishment.

Russ Holden stated that the Holiday Concert was held last night at BHS. Everyone participating did an excellent job. Progress reports will be going home next Tuesday.

Superintendent of Schools:

Monthly Report: The entire month’s activities were included in the Board packet. Last Friday CES had their holiday fair in conjunction with a meet and greet, which went well. The BHS Holiday concert was very well done. Mark also mentioned that Belmont Fire Chief Dave Parenti and Police Chief Vinnie Baiocchetti conducted an emergency crisis exercise with the administrative team. The school’s emergency management plans will be reviewed and standardized.

School Board Members:

Heidi asked Russ how the BHS Robotics team did in the VEX Robotics competition. Russ stated that they had won the competition. Now they are hoping to raise enough money to attend the VEX Robotics World Championship at Disney in Florida.

Gretta attended the CES Fair last week and said it was very well attended with a variety of crafts. It was mentioned that Mrs. Shaw’s vocal ensemble from BES performed last weekend and they did a great job, even though it was very cold.

OLD BUSINESS:

Internal Policy – JICK Pupil Safety and Violence Prevention - Final Reading: Mark provided the Board with a clean copy of Policy JICK for the third and final reading. Mark is looking for the approval from the Board. This policy needs to be approved by January 1, 2011.

A motion was made by Tom Goulette, and seconded by Sumner Dole, to accept policy JICK Pupil Safety and Violence Prevention, as presented to the Board on December 9, 2010. The motion passed unanimously.

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2 *Internal Policy – JKAA Use of Restraints – Final Reading:* Mark provided the Board with
3 a clean copy of Policy JKAA for the third and final reading. Mark is looking for the
4 approval from the Board. Tom suggested that there be some reflection on protecting the
5 employee. Sean said that the RSA has wording for that. Diane suggested that when some
6 of the policies are pulled for review, that JKAA should be included.

7
8 ***A motion was made by Sumner Dole, and seconded by Tom Goulette, to accept policy***
9 ***JKAA Use of Restraints, as presented to the Board on December 9, 2010. The motion***
10 ***passed unanimously.***

11
12 *Budget Development:* The Finance Committee distributed a report of the Draft Budget
13 Work in Process. Sumner applauded the efforts of Mark, Debbie and the Administration
14 for their work on this budget. He highlighted the items in the packet. Originally there
15 was an 8% increase over the 2010-2011 operational budget. The Finance Committee
16 requested that Administration cut the proposed budget to a less than 2% increase. There
17 have been over one million dollars in cuts. The proposal includes reducing staff hours,
18 eliminating 9.5 faculty and staff positions, reducing technology expenses, reducing the
19 buildings and grounds budget and administrators not taking a salary increase. The
20 teachers' contract has not yet been finalized to know the salary increase. The budget
21 does include a 1% salary increase for support staff and specialists. If we do receive state
22 funding the Belmont tax rate will go down 1.23% and Canterbury's tax rate will go down
23 12%. At the next Board meeting, on December 16, the Finance Committee will go into
24 more detail on the budget. Hopefully, the voters will approve a 2% increase.

25
26 *Lakes Region Child Care Agreement for BES:* Debbie Gay distributed a letter from Upton
27 & Hatfield that was written after review of the Building Use Form and Contract from
28 Lakes Region Child Care. Emily would like to have action on this at the December 16th
29 meeting. There is some concern regarding 504 and Special Education accommodations
30 at the after school day care program.

31
32 *“On The Horizon”:* The Lakes Region Day Care Agreement will be added to the
33 December 16th meeting. Gerri Harvey would like to do a presentation at the January 13th
34 meeting. There are two policy amendments to add to the December 16th meeting.

35
36 The Public Policy Committee met tonight, before the Board meeting. There have been
37 invitations sent out to 20 area Legislators to attend the Board meeting on December 13.
38 The committee is waiting to hear from them.

39
40 *Withdrawal of Special Education Expendable Trust Public Hearing:* The date has been
41 set for January 13 at 5:30pm at BMS.

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44 NEW BUSINESS

45 *CES PTO Leadership:* Mary Morrison introduced Co-Chairman, Kathy Pare to the
46 Board. She had a display of several of the items that the CES PTO has been working on

1 or events that have taken place. They have already raised \$3,150.00 this year. They are
2 planning a family fitness night, family movie night and will be contributing to Nature's
3 Classroom. The outdoor classroom program is on hold due to finances. They did not
4 receive the grant they had applied for.

5
6 *State of Special Education Programs – Tonyel Mitchell-Berry:* Tonyel gave a power
7 point presentation explaining what the Special Education Program is currently dealing
8 with. She gave the numbers of students who are currently considered homeless, who are
9 in the ESOL program and who are in Special Education Placements. She also explained
10 the District's Initiatives with students involved in the Special Education programs. She
11 went over some of the District's projections. She also gave an update of things in the
12 program to be considered when looking at budget development. Tonyel will share a few
13 websites with the Board that show some very moving clips on Autism.

14
15 *2011-2012 School Year Calendar – Shannon Bartlett:* The 2011-2012 Draft calendar was
16 included in the packet. It was 1 of 3 drafts that were created after reviewing the
17 surrounding school districts' draft calendars. The draft included is to be reviewed and
18 presented for approval. Tom suggested having the Lakes Region superintendents meet
19 and discuss extending the December vacation for the students and have some teacher
20 workshop days during that time. This could save the district thousands of dollars in
21 heating costs. Mark shared that there had been discussions on eliminating the February
22 vacation time. There was some discussion on teacher workshop days. The Draft
23 calendar was tabled so that they can look at some revisions to the calendar. When
24 considering the conserving of energy they have to align the days off with the Laconia
25 School District.

26
27 *Health Insurance Rates:* Debbie included the 2011-2012 insurance rates in the Board
28 packet. The District is looking for Board approval on these rates. Heidi asked how often
29 they look into other rates for insurance. Debbie stated that they haven't for a while
30 because they hear that others are paying much higher rates.

31
32 ***A motion was made by Tom Goulette, and seconded by Sumner Dole, to accept the***
33 ***School Care Insurance Rates for 2011-2012 as presented by Administration. The***
34 ***motion passed unanimously.***

35
36 *Rotary Sign on Bryant Field – Ron Mitchell, Belmont Rotary:* The Belmont Rotary Club
37 would like to donate a sign for Bryant Field. "Welcome to Bryant Field" made of
38 urethane with a small Belmont Rotary insignia on the bottom. The cost for the sign is
39 roughly \$1,000.00. Sumner suggested looking at the policies to make sure it is alright to
40 have the Rotary name on the sign. Heidi stated that they had already looked through the
41 policies and it does not say anything regarding a signature on a donated sign.

42
43 ***A motion was made by Sumner Dole, and seconded by Tom Goulette, to accept the***
44 ***donation of the Bryant Field sign from the Belmont Rotary Club including their***
45 ***signature on the bottom corner of the sign. The motion passed unanimously.***

1 Ron Mitchell also suggested taking down the Gale School sign to preserve it. It is a
2 historical sign and it should be removed from the elements.

3
4 *Enrollment Monthly Report:* The report was included in the packet for information. Mark
5 went through the increase in numbers in the District.

6
7 *Other:* Mark informed the Board that the 2011 NHSBA Delegate Assembly is on January
8 15, 2011, from 9 am to 12 pm there will be hot topics and the afternoon is the assembly.
9 He is looking for one representative from the Board to attend.

10
11 ADJOURNMENT

12 *At 7:40pm, Diane O'Hara adjourned the meeting, accompanied by a motion from*
13 *Sumner Dole, and seconded by Tom Goulette, and by unanimous roll call vote to enter*
14 *into non-public session, in accordance with RSA 91-3:II(a)(b)(c).*

15
16 Respectfully Submitted,

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19 Stacy S. Kruger
20 School District Clerk
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