

1 **Shaker Regional School Board**  
2 **Meeting Minutes**  
3 **November 12, 2009**  
4

5 IN ATTENDANCE:

6 **School Board:** Chairman: Diane O’Hara; Pret Tuthill, Heidi Hutchinson, Roy Roberts,  
7 Sean Embree, Sumner Dole, Tom Goulette (6:20pm)

8 **Administration:** Superintendent Mike Cozort; Business Administrator Debbie Gay;

9 **Principals:** Emily Spear, Mary Morrison, Aaron Pope, Russ Holden

10 **Guests:** Barbara Ribeiro, Mary Boynton, Vicki Donovan  
11

12 CALL TO ORDER AND ROLL CALL:

13 School Board Chairman, Diane O’Hara, called the meeting to order at 6:02pm.  
14

15 MINUTES OF PREVIOUS MEETING

16 The minutes of the October 22, 2009 meeting were presented. Page 3, line 11 has a  
17 grammar correction. With the correction, the minutes were accepted.  
18

19 PUBLIC PARTICIPATION:

20 *A) PTO – BEST Leadership – Barbara Ribeiro:* Emily Spear introduced the President of  
21 the BEST PTO, Barbara Ribeiro. She informed the Board that they have raised about  
22 \$8,000.00 from their fundraising, which includes the soccer concession stand, Fall  
23 Family Festival and a few other smaller fundraisers. The money has been used to fund  
24 the Prescott Conservancy Project. B.E.S.T. is planning to have an auction in April. They  
25 also have a game night, movie night and Bingo night planned. Barbara also shared that  
26 they are going to schedule a guest speaker, Lynn Lyons, to come and talk about Parent  
27 Anxiety. Mike Cozort thanked B.E.S.T. for all that they do all year long.  
28

29 *B) BES After School Program – Mary Boynton:* Mary runs the before and after school  
30 day care program at Belmont Elementary and she distributed a booklet to the Board. She  
31 explained that she is a fully licensed program for 50 students, ages 5-9 years old. She  
32 currently has 49 students attending at different times. She explained her program to the  
33 Board. She stays in touch with Emily Spear, so that her program carries the same rules as  
34 the school day at BES. Her program is open on most holidays and she is open for school  
35 vacations, although not on snow days. Mary thanked the School Board and BES for  
36 letting her offer this program and to use the school. Sumner Dole asked if the program  
37 would expand to CES. The first step would be to see if the community would need this  
38 program. She would send a survey to the parents.  
39

40 FINANCIAL REPORT:

41 The financial report was included in the Board packet and there were no questions from  
42 the Board. The 2009-2010 Salary and Benefit adjustments were included and they  
43 exceed the transfer authorization amount noted in school board policy, necessitating  
44 board action.  
45

1 *A motion was made by Sumner Dole, and seconded by Roy Roberts, to approve the*  
2 *\$593,226.00 for 2009-2010 Salary and Benefit Adjustments, as presented by the*  
3 *Business Administrator. The motion passed unanimously.*  
4

5 ADMINISTRATOR'S REPORTS:

6 *Administrators:* Mary Morrison added to her report for CES, that the Canterbury fund  
7 gave the school \$600.00. This donation is to fund some equipment for the nurse, repair a  
8 saxophone and send one child to the Nature's Classroom. Emily Spear from BES, stated  
9 that they are having their Parent/Teacher conferences this week. The Veteran's Day  
10 Assembly is scheduled for tomorrow. The faculty is having their Thanksgiving Breakfast  
11 on November 24 at 8:00am and Emily extended an invitation to the Board. BMS  
12 Principal Aaron Pope shared that a successful Blood Drive was held on Monday of this  
13 week. There has been a slow decline in the number of students out sick. Last week the  
14 numbers were up to 130 students. BHS Principal Russ Holden shared that they had done  
15 a collection of data on the Freshman Advisory Program. Since this program began 3  
16 years ago there has been a decline in the percentage of freshmen that are failing classes.  
17

18 *Superintendent of Schools:* Mike Cozort congratulated the Girls' Volleyball team, Girls'  
19 soccer team and the Boys' Cross Country team for their successful seasons. Mike  
20 reported that the H1N1 flu was at its peak at BHS & BMS. It has not affected the staff as  
21 much as the students. Mike has also been busy writing a \$150,000.00 grant for  
22 Technology. Mike attended the NHS Induction ceremony at the high school and stated  
23 that the students and families deserve a lot of credit.  
24

25 *School Board Members:* Sean Embree shared that he had been in contact with the BHS  
26 basketball students and he feels that they will be helping out with the elementary school's  
27 basketball program. Heidi Hutchinson shared that she had recently attended the Guidance  
28 Department Open House at BHS. Tom Goulette informed Administration that the NHTC  
29 sponsors a Running Start Program, which is for eligible students to take college courses  
30 and get credits to bring with them to college. He is proud to share that BHS was 1 of 2  
31 schools that best prepared their students to participate in this program. Diane O'Hara  
32 shared that she attended the Cross Country meet that the boy's had won their  
33 championship in. They did a great job representing BHS.  
34

35 OLD BUSINESS:

36 *Policy Development:* Nothing to report.  
37

38 *Debrief of Superintendent Search:* Diane asked Tom and Heidi to join her on the  
39 interview committee and asked Sean to be the alternate. The Board Retreat is scheduled  
40 for Thursday, November 19 at 5:30pm. The agenda will be to review the Strategic Plan  
41 and confirm the direction and goals for the School District. Diane has made some  
42 progress arranging a facilitator for the retreat through the NHSBA. This person will also  
43 assist in the search process..  
44

45 *Budget Development:* Sumner informed the Board that the committee is in the early  
46 stages of the development. He asked the Board what they are looking for an outcome

1 with the budget for 2010-2011. He is looking for the Board to give the Budget Committee  
2 some direction. Pret stated that he would like to see the impact of a budget that is level  
3 funded with the only increases being contractual, benefits, retirement and transportation.  
4

5 *On the Horizon:* Mike stated that the calendars are in pretty good shape. The Board  
6 already covered the agenda items for the November 19 retreat. The 2010-2011 calendar  
7 is being worked on currently and there should be a first draft to bring to the December  
8 meeting. Heidi asked if there was going to be a second meeting in December. If it is  
9 needed they could be two consecutive Thursdays.

10  
11 NEW BUSINESS:

12 *Curriculum Development – Curriculum Mapping:* Shannon Bartlett gave a power point  
13 presentation on the implementation of a Curriculum Mapping initiative that is going to  
14 begin at BMS. It is a program that is web based system. It is a navigational tool that will  
15 enable teachers to plan lessons for the entire year and draw upon other teacher’s lessons  
16 electronically. Administration has decided to implement this first within the math  
17 department at BMS and then into the Literacy department. There will be a small group of  
18 teachers will be trained and will then demonstrate to other teachers how to use this  
19 program and assist them in implementing it. Mike stated that they decided to begin with  
20 math because the middle school has not made AYP in that subject. The Board asked  
21 several questions to help understand exactly what Curriculum Mapping is and how it will  
22 be beneficial to the teachers.

23  
24 *Request to wrestle at Winnisquam Regional HS:* Russ Holden explained to the Board that  
25 we have a student that is new to our high school. He came from an area that had  
26 wrestling as a high school sport. He and his parents have asked if our district would  
27 allow him to participate on the wrestling team at Winnisquam Regional HS and if the  
28 district would pay the \$100.00 NHIAA registration fee to do this. Mr. Holden reminded  
29 the Board that they have had this done with other sports (swimming and gymnastics), but  
30 the athlete’s parents has had to pay the registration fee.

31  
32 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to allow the student***  
33 ***to participate on the Winnisquam Regional HS wrestling team, consistent with all past***  
34 ***practices, with the School District being reimbursed by the family for the \$100.00***  
35 ***registration fee to the NHIAA. The motion passed unanimously.***

36  
37 *Other:* Debbie stated that there was an article included in the Board packet regarding the  
38 Gifted and Talented teacher at BMS, Laura Dwyer, being awarded a \$2,000 grant. This  
39 grant is from the Newspaper Association of America Foundation. It will fund her student  
40 broadcasting initiative at the school.

41  
42 ***A motion was made by Pret Tuthill, and seconded by Sumner Dole to accept the***  
43 ***\$2,000.00 grant for the Gifted and Talented program. The motion passed unanimously.***  
44

1 Barbara Cleveland, the school nurse at BHS, has received an \$800.00 grant for an AED  
2 machine. She is also planning to apply for another grant to get an additional AED  
3 machine for the lower athletic fields.

4  
5 ***A motion was made by Sumner Dole, and seconded by Roy Roberts to accept the***  
6 ***\$800.00 grant to purchase a new AED machine for Belmont High School. The motion***  
7 ***passed unanimously.***

8  
9 Heidi Hutchinson shared that it has been suggested by several parents that the forms the  
10 school district has the families fill out be available on line. This would include the first  
11 day of school forms that each child in the school district has to have filled out. Adminis-  
12 tration will look into this and get back to the Board.

13  
14 There was some discussion about the parent email database and if it could be used as the  
15 sole method for distributing flyers and other information. Several principals offered that  
16 this would be a challenge for many parents who still do not have access to computers at  
17 home. They have found that it is best to use both the email and hand-carried information  
18 to ensure that everyone receives school communications.

19  
20 The Board accepted the Non-Public minutes from the October 22, 2009 meeting, as  
21 presented.

22  
23 Tim Saunders recommended a new coach, Kevin Atkins, for the Boy's B basketball team  
24 at Belmont Middle School.

25  
26 ***A motion was made by Roy Roberts, and seconded by Pret Tuthill, to accept the***  
27 ***nomination of Kevin Atkins, as the Boy's B basketball coach at Belmont Middle***  
28 ***School. The motion passed unanimously.***

29  
30 ***At 7:55pm, Diane O'Hara adjourned the Shaker Regional School Board meeting,***  
31 ***accompanied by a motion from Pret Tuthill, seconded by Roy Roberts, and by***  
32 ***unanimous roll call vote (6 yeah, 0-nay) to adjourn the meeting.***

33  
34 Respectfully Submitted,

35  
36  
37 Stacy S. Kruger  
38 School District Clerk  
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